

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 7 Dec 2007**

III. CEFMS:

A. In response to audit findings, we created a new cost transfer process for non-labor transfers to separate duties for originating a cost transfer and then approving the cost transfer. The process requires two new roles to perform these functions and a user can not both originate and approve a cost transfer. Users must also electronically sign the origination of a cost transfer and the approval of the cost transfer. The new screens are 7.4.6, Transfer From Cost Account, to originate a transfer and screen 7.4.12, Cost Transfer Approval, to approve the cost transfer. Further, we developed a new screen, 7.1.13, Cost Transfer View, which allows users to view cost transfers that were originated, but not yet approved, or originated and approved. USACE Activities will need to determine their own business practices as to who will originate and who will approve cost transfers. Because of these changes, several reports, recons and forms were modified to ensure that only approved cost transfers were reported or viewed in these reports or view screens.

B. We changed functionality for labor cost transfers to require a separate originator and approver, along with an electronic signature for each. This occurred in accordance with audit findings and recommendations, and required major programming changes.

C. We developed a CRON job to calculate the Superfund Management and Support (M&S) fee. The CRON will automatically run nightly. New tables store the EPA rate and the exempt and suspended management structure codes. Emails will be sent on the 10th and 20th of each month if there is not an in-house purchase request associated with the EPA work item and if there is not enough funds on the in-house purchase request to process the M&S fee. If a user chooses to process the M&S fee the old way, they can still do so by marking their work item as manual in the 'Create/Update Work Item' screen.

D. We have provided PWC (Price, Waterhouse, Cooper) auditors reconciliation files, transaction registers and labor subsidiary files for November 2007. The reconciliations consist of the following USACE corporate data files:

- Reconciliation of the civil labor hours detail data to the civil labor transaction registers for expense general ledgers.

- Reconciliation of the civil and military labor hours detail data to the labor transaction registers to balance revolving fund revenue general ledgers.

E. We have released to production code modifications and general ledger correlation changes for General Funds Receipt Accounts. These changes are in accordance with Treasury Financial Manual US Government Standard General Ledger Supplement S2 07-02 dated Aug 2007, to address changes for USSGL reporting for custodial collections that are NOT reported on the Statement of Custodial Activity. Scripts will be run to reverse CFY transactions and insert new transactions citing the required general ledgers and to convert beginning FY08 GLAC 2980% balances to GLAC 2985%.

F. We continue to work on the release of the SF 182 within CEFMS. The no later than date for release is 01 JAN 07 as directed by G-1 DA and OPM. We are working to meet this date. This form will be the first use of Oracle Reports Writer within CEFMS. Currently, CEFMS uses the DD 1556 (screen 9.10) to request training. Upon the release of the SF 182 Training Request Screen (screen 9.182) in CEFMS, training requests that were created through the DD 1556 screen (screen 9.10) that lack certification by the Training Officer and lack an attached PRAC will NOT be available for update. The training will have to be input again into the SF182 Training Request Create/Update Screen (screen 9.182) in order to proceed with Training Officer Certification and the attachment of a PRAC.

G. We met with Dani Villiva, HQUSACE Manpower Office, concerning the continual ICAR CMOD reporting problems. In accordance with the Army Budget Office, the USACE is only authorized to execute and report labor utilization in three appropriations, 2020, 2050 and 2040. Currently the USACE Finance Center 'adjusts' expenses identified in labor EORs in non-reportable appropriations to these authorized appropriations. Many manpower problems have been encountered by use of this process. We have drafted a white paper of a recommended solution that has gone to HQS for a decision. The recommendation will resolve the issue of execution/utilization of labor EORs in unauthorized, non-reportable appropriations and support audit trails, but it will require major changes in current USACE business processes and in CEFMS.

H. We received the evaluation of the CEFMS OMB 300 investment review. The scoring was the highest ever received by the CEFMS application. We continue to be included in the Management Watch List, but only due to two corps-wide issues: the IG evaluation of C&A and PIA. These issues must be resolved at the corporate level.

I. We continue to work on the process of extracting training records USACE wide and creation of a file that will be uploaded into to the Defense Civilian Personnel Data System (DCPDS) on a monthly basis. Coordination and testing has taken place between the DCPDS Development Office, G-1 Army, and HQS USACE (CEHR-D) to ensure a

smooth hand-off the file and upload. This process will go into effect upon release of the SF182 on 01 JAN 07.

J. We completed programming and testing the CEFMS Changes necessary for Treasury's Release 11 of the IPAC System. This change made a data field that was previously optional, mandatory. Changes were made to both programs that generate Bulk IPAC Files. This would be for the monthly customer billings and for the daily TOPS Submissions. Test files were submitted to the IPAC Test Area at the Federal Reserve Bank, Richmond to verify that all of the other data passed their edits. These changes are being released to the UFC prior to Treasury's Release date of 08 Dec 2007.

K. We provided detailed explanations to Bill Holtzman to assist PwC with questions pertaining to basic pay where the summed amount was zero or negative based on PwC calculations. Further, we provided labor reconciliations pertaining to November 2007 transactions for submission to PwC for audit purposes.

L. We researched a number of situations where employees were receiving Travel Notification Stubs that were intended for another employee. Research revealed that the employee's email address loaded in CEFMS did not agree with the e-mail address that was in Outlook. We think this is happening due to activities migrating off the MSC email Addresses and on to the usace.army.mil addresses. There are employees at different activities that have the same first name, middle initial and last name.

M. We have been modifying Military report programs for the changes to the cost transfer procedures. We had changes to the prompt pay report and several year-end reports. All changes were made and successful testing accomplished.

N. We modified several yearend reports that were pending after we completed our FY2007 close out of all databases. We had to add the dsfundld (ds_fund_account_summary) in our yearend report stack to ensure the final updates were in the table. We also had to make changes to the milpsbk1 (Military Passback Certification Exceptions) report to distinguish between closing appropriations. We had to remove the yebalance (Labor Rebalancing) report from the yearend report stacks due to the fact it has now been added to the labor distribution.

O. We have initiated the analysis to address general ledger correlation changes for Civil Contributed Funds, 96X8862. We believe as of FY08 guidance, this appropriation is the last Civil appropriation where general ledger correlations do not meet Treasury USSGL standards.

P. We are continuing to test the programming changes for Public Key Infrastructure (PKI) that is being made to the Windows Based Disbursing Programs.

Q. We changed the process where the acpers file is loaded for the DCPDS interface to verify that the file is pipe-delimited. This was required due to the migration of Business Objects for Army (used to query DCPDS) to a new web-based version, known as BOA Xi. The new version only supports an output file to .xls or .pdf, rather than the .txt file, as before, resulting in the file output with tab delimiters. While some files will have the delimiter changed from tabs to pipes by the civilian personnel office before being provided to USACE activities, others will not; therefore, we had to accommodate both situations.

R. We corrected the PM Project Closeout Report (pmcipproj) to ensure duplicate records were not recorded in section II of the report. Military programs utilize this report extensively to assist in managing Construction Projects; monitoring percentage of completion; and preparing the DD Form 1354 upon completion of the project.

S. The general ledger correlations for Interest During Construction (IDC) transactions (accounting phase code MIA) were revised as per a FY07 audit recommendation. The previous CEFMS account phase code to record IDC was recognizing a gain and general ledger 7190 was updated. To be in compliance with Treasury T/L S2 07-02, August 2007, an appropriate 6000 series general ledger must be updated for reconciliation of intergovernmental account balances. In addition, since no direct reimbursement is received from the Power Marketing Agencies for the IDC amounts an imputed financing source and imputed costs must be recorded for this accounting event. The new correlations are:

Debit 1720 Construction-in-Progress
Credit 6610 Cost Capitalization Offset

Debit 6730 Imputed Costs
Credit 5780 Imputed Financing

T. We are reviewing the current process of printing collection/disbursing vouchers to assist with code changes from COBOL.

U. We are finalizing a CEFMS Users' manual for processing appropriation refunds for vendors, alternate debtors, and interest. The manual has been submitted to Keltek for initial compiling.

V. Reviewing and making necessary corrections to the load process for the r_ tables pertaining to the labor reconciliations.

W. The civil cmod report (mpwrccmd) was changed in order to decrease the amount time required to generate on the database. At year-end, the year-end report stack was delayed in being completed due to excess time required for the civil cmod report. The queries were reviewed and changes were made to way that all data is gathered from the required tables. This will improve the efficiency of report.

X. The distribution threshold of labor hours for employees in the manpower extract and distribution (E&D) process was causing errors during the process, thereby not allowing the generation of manpower reports due to headquarters. This problem existed only for the employee assigned FOAs. The distribution thresholds were changed and in accordance with manpower guidance. Once this was completed, the reports could be executed after the E&D process completed thereby decreasing the delay of reviewing reports and submitting them to headquarters within required timeframes.

Y. We deployed new versions of ESIG Resolver and Remac. Remac is now named Resign. These were redesigned to incorporate future PKI/CAC utilization. The CEFMS ESIG user manuals have been updated to include documentation for the new designs.

Z. Coordinating with the UFC Millington CFO Reports team, we have been analyzing, addressing questions and confirming modifications for the FY 2008 fiscal year end general ledger closing. Problem reports have been created for the requested modifications to the FY08 year-end general ledger closing correlations.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	739	743
Priority #1 Problems	117	136

We received 106 new problem reports and completed 110 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	58	47
One	0	11
Three	1	0
Six	0	1