

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 29 Feb 2008**

III. CEFMS:

A. We have submitted our documents for general ledger correlation changes for Civil Contributed Funds, 96X8862, to HQUSACE and are awaiting auditor confirmation.

B. We assisted USACE activities and Travel Division, UFC with travel processes interrupted by the system crash on CPC25. We identified travel orders; voucher and approvals lost in the crash and advised USACE activities which document/signature should be re-entered on their database. We worked closely with Travel Division, UFC, determining what data was transmitted to WinIATS before the lost and what needed to be done to complete the settlement process. These transactions had to be reviewed one by one, as there were so many difference combinations of missing data. i.e., some CEFMS voucher lost, settlement is IATS, some CEFMS vouchers were not lost, but approving signature was lost, some travel orders were lost but advance was processed, etc. We also coordinated with Disbursing, UFC to ensure we had complete CEFMS records (order, voucher, settlement, advance, signatures) for disbursements processed on THE UFC database. We prepared numerous scripts for USACE activities and UFC to correct data. We researched others and advised users what action was needed, i.e., re-entering vouchers, releasing WinIATS files, signing documents, etc.

C. We corrected other data effected by the lost of data that created report balances. Most difficult was a situation where a GTR disbursement with credits had to be voided due to lost data. We coordinated a multiple step process to reverse the credits and then reestablish the credits to be taken on a future disbursement.

D. We wrote a data base script to pull all of the Check Register Records from 5 Feb 08 and 6 Feb 08 and insert them into the UFC Check Register. These records were missing on the Disbursing Data Base after the system was restored on 8 Feb 08. Further, we wrote a data base script to re-create the Treasury Offset Program (TOP) Payments that were processed on 6 Feb 08. These payments reside only on the Disbursing Data Base and were not present after the system restore.

E. We created a new CEFMS report, Undisbursed Credit Card Credits. The report lists undisbursed IMPAC credit card credits that are either unapproved by the approver or were approved by the approver but were not disbursed during the normal disbursing run. The report is broken up into three sections based on the age of the credit. The ranges are 0-30 days old, 31-60 days old and 61 days and older.

On the 10th of each month, the report will be generated automatically and will be emailed to three groups of users: 1) the full report will be emailed to all of the cardholders who have a credit listed in the report. 2) All users who have the CREDIT_CARD_AOPC role. 3) A shorter version of the report that lists only the credits 61 days and older is emailed to the F&A Officers based on their employee id being loaded in screen 10.92 with type code UNDISBCCCR_EMAIL. F&A Officers need to add themselves to 10.92, UNDISBCCCR_EMAIL, so that they receive the report with credits 61 days and over. For anyone that wants to generate the report from a CEFMS menu, the report can be run from the credit card report menu, path AACBACD option 16. The report is "undisbcccr". This report satisfies the audit finding concerning undisbursed credit card credits.

F. We have initiated program modifications and database changes to increase the column size in all programs and tables that utilize a collection voucher number. This change addresses the final phase that will alleviate the problem where USACE activity databases are running out of large ranges of sequentially unique collection voucher numbers. The modifications will include the creation of an automatic sequence generator for the collection voucher number and eliminate the manual process of updating the collection voucher number control table.

G. We added functionality allowing timekeepers the option to electronically sign time and attendance (T&A) when they have successfully completed tour of duty (TOD) edits through the end of a pay period (not through end of month). The option will apply to current, as well as prior period TOD edits.

H. We added additional edits to prevent labor cost transfers from being entered via the Prior Period Correction Screen. When the original charge code is not 'LEAVE', it can now only be changed when some other field (excluding number of hours) is also changed, such as shift code, environmental hazard code, etc.

I. We provided a sql query that will assist in identifying and reporting costs associated with the A76/HPO initiative. This query provides requested information and writes to a file to be transmitted to the appropriate system for inclusion in required reports.

J. We added a reminder to the screen used in transmitting payroll so that the user is prompted for a case-sensitive password. This is a recent requirement that came about when the Defense Civilian Pay System (DCPS) changed their password configuration. Before the reminder was added, some users entered the password incorrectly up to three times, at which point they were locked out of DCPS, which required them to get a password re-set.

K. We completed the COBOL conversion of Standard Form 44a (Purchase Order-Invoice-Voucher for misc purchases) and released into production.

L. We modified master records on the Public Key Infrastructure (PKI) Test Data Bases to simulate the disbursing environment used at the UFC. We will use two subsidiary databases and one disbursing database. We then tested the data base links and prepared some test data that will be used in the near future. We are attempting to create electronic signatures on receiving and invoice documents on the PKI Test Data Bases, but have run into various problems. We are working these issues as they come up.

M. We researched a problem where the disbursing programs did not execute on any of the databases resident on the WPC26 and WPC29 Servers. Research revealed that the programs were not able to open files under a common library. There were also numerous problems with file permissions in the various report directories.

N. We discontinued updating the unbilled amount in the cost account detail table when the cost type is 'UFC'.

O. We successfully transmitted training information from CEFMS into the DCPDS system.

P. We researched per diem computation problem for Finance Center. In reviewing the IATS Voucher Summary, we discovered an odd calculation for one day. After testing on CEFMS, we sent test and production data to WinIATS PMO, DFAS for further analysis as we concluded this is an IATS problem. We will follow up with DFAS to ensure a correction before the next WinIATS release in April 2008.

Q. The Travel Order Oracle report is in place at all USACE activities. We continue work on Oracle report to replace COBOL Travel Voucher print program.

R. We researched print problems reported by USACE activities after we moved the new Oracle Report Travel Order print program to production. The problem caused the validate report function in cefms_rptpackage. This routine will return the site default printer if the printer to be validated is null. For Privacy Act or graphics reports, the site default printer will never be valid. When the form executes the run button, it validates printer again, and returns errors indicating this printer is not valid. This happens when either the print or view on screen is selected as the output mode when in fact if a user is only viewing the report, there is no need for a printer to be specified. The fix is to limit the return of the site default printer only if the print option is actually chosen, not when the view on screen is done, and only for text

reports. We changed start report form to not insert default printer when the option to print when produced is not chosen. In addition, the site default printer will not be returned for any privacy act or graphic type report, because that printer would not be valid for those type reports, since both types require a local printer.

S. We modified the time, attendance and labor report (cetal) and the time, attendance and labor report with update details (cetaldet) to include changes made on the time entry module to accept the electronic signature from the timekeeper. When the timekeeper uses the option to electronically sign data during the tour of duty edits, that electronic signature will be displayed on the cetal and cetaldet reports. If the timekeeper does not electronically sign the data during the tour of duty edits, the signature block will print on the reports for the timekeeper to manually sign.

T. We provided input via email on the following draft/developing policies: SF1166 retention allowance/timeliness, cash award posting, and T&A consistency.

U. We are finalizing the research, analysis, and compilation of data of suggestions to be considered when developing the effective rate for labor costs within CEFMS.

V. We are testing printing related to customer order billings for the expansion of the collection voucher number column from six to eight.

W. We are still testing the labor cost detail reports with additional parameters and to be more user friendly.

X. We modified the AIPMS/CEFMS weekly data feed to include the transaction_id from CEFMS. The data with the files appeared to be duplicated, when in reality, it was not. Therefore, we added the transaction_id for ease in review and reconciliation. We also resent files from Oct 07 through Feb 08 with the transaction_id.

Y. We completed the submission of the ICAR to CEEMIS on a daily basis. This is a new DFAS requirement. We also created and included in this daily transmission a new transaction code for accruals. We also included the userid and update date in the ICAR table for review and reconciliation purposes.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	741	755

Priority #1 Problems

112

116

We received 166 new problem reports and completed 180 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	55	59
One	3	0
Eleven	1	0