

**USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 28 Sep 2007**

III. CEFMS:

A. We completed the yearend close testing of all 59 databases. We modified several Showstopper reports/edits to ensure dates were in sync. We also have added new elements, corrected overflow amount problems, modified report titles and printing options. We reviewed and made changes where necessary to the general ledger correlation yearend report (glcorye) to ensure all new glacs were present. We also have been fielding calls and emails concerning yearend close issues from various USACE activities.

B. We have provided PWC (Price, Waterhouse, Cooper) auditors transaction register files to aide in their audit agreement with the Department of Interior. USACE no longer includes civil transfer appropriations on the Corps CFO financial statements but are required to provide transaction register files requested by the auditors. The transaction register files consist of FY05 and FY06 records for appropriation 96 14 X 1039 (Department of Interior - Construction National Park Service) found on the Jacksonville database.

C. We released the PM Project Closeout Report to assist project managers/program analysts with financial closeout of construction projects. Section 1 of the report provides work item hierarchy and detailed document data, including commitment, obligation, cost, and disburse information at the document level. Section 2 provides cost data in the same work item hierarchy format. Cost data is provided by cost type (cip, wip, trf and other) and calculating remaining cost to be transferred. Section 3 provides the p2 budget information, budgeted, certified and available p2 budget by task and resource code. For the initial release, the user parameter is P2 Project Number only. Future enhancements will be to allow generation of report by CEFMS 1319 Project Number will be added after 1 Oct. The report is accessible from the Work Management Reports Menu, the Manage Assets Reports Menu - CIP Status Reports submenu, or the Accounting Functions Menu - Other Reports Submenu.

D. Linda Brooks, Deputy Director Systems, attended a meeting 4-7 Sep 2007 to discuss the reporting requirements of the new ACE-IT organization. The requirements are in regards to the A-76 competition and needs of OMB and DA to track actual costs as compared to projected of savings. Members of CECI, ACE-IT, HQS and several field sites were in attendance.

E. Linda Brooks attended a meeting in HQS on 20 Sep 2007 with DoD IG, PwC, CECI and IR to discuss the draft IT report issued by DoD IG

as a part of the FY 2006 CFO audit. There were many issues with misstatements of fact and recommendations in the report. DoD IG agreed to change wording in the report and direct the recommendations to USACE in general. An new unofficial draft will be issued for USACE review before the report is finalized.

F. We have received several Problem Reports in regards to the mode of transportation (MOT) default 'TP' that is Government Transportation Required (GTR). Numerous travel orders were being amended to reflex the correct MOT and there was concern of duplicate ticket payments. We modified Travel Order Create to remove the default, altered the order of the mode of transportation list, allow users to use both GTR and commercial cost codes and prevent users from changing the funding on an order if a voucher already exists. We also changed the mode of transportation descriptions to specify 'paid by traveler' or 'paid by CBA' where appropriate to ensure users are selecting the correct MOT.

G. We modified the other miscellaneous disbursements form processing for return of deposit funds transactions. The allotment code found for the appropriation data and collection voucher number has been added to the other miscellaneous disbursements transaction registers. This will ensure proper matching of the deposit funds disbursements with the collections of those funds.

H. We completed the Assembled Chemical Weapons Alternatives Integrated Planning & Management System (AIPMS)/CEFMS data feed special project and a report is now generating in nightly cron. The data will be sent to the AIPMS server every Friday night.

I. We are in the initial stages of developing a CEFMS User's Manual for processing appropriation refunds for vendors, alternate debtors, and interest.

J. We generated a data pull for SIGIR auditors for GRD data. We had to select all financial data (direct and reimbursable) for the end of fiscal year 2005, 2006 and through end of month June 2007 for IRRF (21 2004 1096 0103), ISFF (21 2005 2092, 21 2006 2092 and 21 2007 2092) and CERP (21 2020 amsco 136198). In addition, the data had to be broke out by Construction, Planning and Design, S&A 4% and S&A 6.5%.

K. Because Department of Army interns will no longer be paid with USACE funds after 30-Sep-07, we added edits to the personnel interface to reject employees on the input file having a civilian type code of '130'.

L. We are in the process of redesigning the transactions by others (tbo) invoice forms. The new form will allow multiple contract

lines to display on the screen for processing. Error and help messages have been updated to provide further information for the users. The employee\_id\_no will update with the id of the last user who modified the invoice.

M We provided overtime data to HQUSACE pertaining to a NSPS PDT request.

N. We modified the create/update progress payment screen to move the edit check for a foreign currency budget rate id from the line item update page to when the user marks the pay estimate for the contracting officer approval. The edit check will ensure that a pay estimate cannot be approved if the budget rate id has expired.

O. We added an edit check on the create/update progress payment screen for invoices with retainage. The form will check the invoice line item amounts to ensure that any retainage amounts are not greater than the line item gross amount. The edit check will display immediately upon querying the contract and invoice number, and also when the user attempts to save the invoice.

P. We put a process in place to clean out the records that are used to create the IPAC Bulk Files. The older records in this table have never been purged. The records dating back to 2002, about 3.1 million rows are still in the table. Queries run against this table are usually very time consuming. We worked with the UFC Disbursing Division to determine the amount of data to carry over into the next FY. Queries on old data will have to be run on the prior year's database.

Q. Several Disbursing PC Programs were modified to work with Electronic Signature Version 3.0 and have been tested. One program remains in testing.

R. We had several problems this reporting period with Treasury Checks. A prior month travel settlement was processed and produced transactions for disbursing, however there were no entries made in the check register for the payee. A check was inserted using a script, and the check was printed. Another problem was a credit card payment that was had the pay method scripted in as EFT; however the vendor had no EFT Information loaded. A script was written to correct the pay method.

S. We had several problems with the IPAC Bulk Files this period. Users are terminating their sessions when they perceive that the process is taking too long. This results in missing bills in the files. Scripts were written to enable them to re-generate the files.

T. On 17 Sep 2007, users running disbursing processes on the UFC Data Base were getting a message that the database was out of shared

memory. A parameter was modified and the disbursing processes were held up until all of the timekeeping entries were completed.

U. On 19 Sep 2007, we researched a complaint that there were no credit card disbursements processed at one activity since 20 Aug 2007. We found no errors on the log files. The obligations that were cited had an invoice date of 20 Aug 2007 and were scheduled to be paid on 19 Sep 2007.

V. We researched a problem on an IPAC Bulk File where the customer rejected the file due to the Point of Contact (POC) having no phone number listed on all of the transactions. Research revealed that the activity's data manager had not loaded the phone number for that employee in the employee record.

W. We monitored the tagging of IT Property by the ACE/IT Organization. None of the equipment offsite was tagged and will have to be reported to them using a spreadsheet at a later date. The UFC will not issue bar codes for any IT Equipment.

X. We modified Local Travel Voucher Create/Update Screen to clear the work cat and cost type fields when the funding work item is changed so that fields will have to be re-populated for any change in funding work item. We are working to change a procedure that allows a user to add a new fa\_wi\_code without the work cat and cost fields being cleared.

Y. We created a new role for GTR processing. We modified Credit Card Airfare Invoice Create/Update Screen and GTR Invoice Create/Update Screen so that a user can create GTR invoices if they are granted the new role, GTR\_INV\_ORIG. Currently users are able to create GTR Invoices with either INV\_ORIG or GTR\_INV\_ORIG roles. After Oct 1, 2007, only the GTR\_INV\_ORIG role will allow users to create GTR Invoices.

Z. We researched a GTR Obligation that could not be approved and identified a problem relating to email notification of Over Obligated funds. A trace identified the last SQL select statement that ran was to get email addresses for 'RM\_OFFICERS'. Prior to approval, an email is sent to the USACE activity's 'RM\_OFFICERS' regarding the over obligation. We found that space allowed would only accommodate 200 characters, which could be two or three email addresses. After the activity deleted all but two addressees in their RM\_OFFICERS list, the obligation was approved without error.

AA. We changed the screen for timekeeper assignments so that the 'edited through' pay period date could not be updated by users. This field was meant only for system updates.

BB. We built new labor general ledger correlations needed in processing labor distribution.

CC. We changed the list of employee names and identification numbers to sort by last name first, rather than identification number in the timekeepers' screens. Timekeepers were having difficulty locating those employees having all numerical employee identification numbers.

DD. We added an edit to the personnel interface to assure that active government employees have an FOA code that agrees with the database FOA. Null FOA codes of active government employees will be populated with the data base FOA code.

EE. We changed labor distribution to process in the background when manually executed by a user, so as not to tie up the user's screen. An email will be sent to the user when the process has finished, stating that it was successful, or listing any processing errors found.

FF. We have completed testing for the bills for appropriation refunds for vendors, alternate debtors, and interest. The module for the collection of these bills will begin soon.

GG. We changed pick lists associated with the cetal and cetaldet to display by employee name and not by employee identification numbers.

#### IV. PROBLEM REPORTS/IMBALANCES:

##### A. Open problem report inventory:

|                      | <u>This Report</u> | <u>Last Report</u> |
|----------------------|--------------------|--------------------|
| Total Problems       | 649                | 670                |
| Priority #1 Problems | 106                | 108                |

We received 242 new problem reports and completed 263 problem reports.

##### B. Database Imbalances on our 59 Production Activities:

| <u># of Imbalances</u> | <u>This Report</u> | <u>Last Report</u> |
|------------------------|--------------------|--------------------|
| None                   | 56                 | 57                 |
| One                    | 1                  | 2                  |
| Two                    | 1                  | 0                  |
| Six                    | 1                  | 0                  |