

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 28 Mar 2008**

III. CEFMS:

A. The Civil Works Funds report (C3011A) and the Civil Status of Funds report (58D) have been modified so users can now run the reports by P2 project numbers.

B. We made changes to the AGED Accounts Payable (ageapay) report. To assist USACE activities in reviewing past accounts payable for CFO purposes, the formula was changed to exclude negative and positive retainage which to zero and include footnotes for retainage of foreign currency.

C. We developed and released to production a new screen that combines assigning of PR&C origination, PR&C approval, and PR&C certification permissions into one screen. This screen can also be used to assign alternate responsible employees for a work item. Before this change, four screens were required to assign these permissions. This change makes it possible to assign authorities on one work item to multiple users without requiring the user to exit forms and enter new menu options.

D. We completed the Oracle Report to replace COBOL for Travel Voucher Print program. This print program is an improved product. We added edits to check for traveler signature on travel voucher. If traveler signed the voucher with electronic signature, then the traveler name will be preceded by '/ Electronically Signed By /'. This functionality worked only part of the time with previous print report (COBOL). Settlement data for the specified voucher print on the vouchers has also been enhanced. In the past, settlement with both civil and military funding could not be printed without error. The problem of selecting and printing multiple vouchers has also been corrected. Users were advised to wait for pop-up message that print job has been sent and approve the preview of the print. Vouchers with multiple pages, numerous reimbursable expenses and multiple travel legs will print correctly in this process.

E. On 12 March 08, we participated in a conference call with the Government Wide Accounting (GWA) Working Group. Participants included all DFAS Sites, OSD, Business Transformation Agency (BTA), and FMS Treasury. Topics include an overview of GWA, Proposed Implementation Strategy of IPAC Reporting, and Required Systems Changes. A proposal was made by OSD to have USACE (Civil Works) participate as a pilot GWA Reporter.

F. We are continuing to test the PKI Disbursing Functionality on the PKI test databases. We have set up a test environment that has two

PKI databases and one Non-PKI database. They will feed into the disbursing database that is also Non-PKI. This environment will best simulate the production start up environment. We are still having some problems with missing data and tables that have invalid signatures on them. Some data manager tables are not up to date and some tables are null. We also have to populate all of the tables that are unique to a disbursing site.

G. We researched, advised and corrected data to correct travel issues related to the February CPC25 crash. We advised USACE activities and Finance Center Travel Division personnel how to proceed with travel orders that were generated between the backup and the CPC25 crash. We also researched travel settlements coming back into CEFMS when the vouchers were either uncertified or non-existent due to the crash. We determined other vouchers were approved before the CPC25 crash and processed by UFC, but lost the voucher signatures after the backup. In these cases, we advised USACE activities to re-approve the vouchers we identified. Then we prepared scripts to update status, indicating the voucher was already paid. Each travel order and/or voucher was researched and handled individually so this has been a time consuming effort.

H. We prepared scripts to address imbalances caused when Government Transportation Request (GTR) Payment to Bank of America was voided due to missing data. The missing data was another CPC25 crash problem. Payment amount had been reduced by two GTR credits. We identified a problem in Void Check that prevented USACE activity from reestablishing GTR pending credits. We corrected data for these credits and advised Void Check programmers of the coding problem. When Void Check code is converted from COBOL, code to correctly reverse GTR credits will be included.

I. USACE Activities travelers are failing to indicate that they cross the International Date Line (IDL), where appropriate, on overseas vouchers. We have prepared numerous scripts to populate the IDL indicator and insert other required data. We advised USACE activities of this problem and ask that they indicate IDL crossing to eliminate this problem. We are researching the possibility of creating an edit that could determine IDL based on the to/from country location.

J. We released guidance to all USACE Activities regarding upcoming changes allowing entry of time and attendance (T&A) by employees. The changes will also include optional electronic signature of T&A by employees.

K. We have researched email problems at several USACE activities where employees are not receiving their Travel Advise Notices. In every instance the employee's email address that is loaded in CEFMS did not match the email address in Outlook.

L. We identified a problem where traveler's name did not constantly appear on view screen or printed vouchers even though the traveler signed voucher with electronic signature. Items were being cleared without being reset, causing improper updates. The traveler's name and organization code will now appear on screen and printed report for documents previous signed by the traveler. We closed several old problem reports with this correction.

M. Our daily update of the Agency Location Master File from Treasury stopped as of 07 Mar 08. We opened a problem tickets with Defense Information Systems Agency (DISA) and CEEIS. We traced the problem to a modified firewall setting at WPC and the problem corrected on 20 Mar 08.

N. March Per Diem rates and TDY destinations received from ProfitSoft and uploaded to CEFMS.

O. The Private Owned Conveyance rate for automobiles was increased this month from \$.485 to \$.505 per mile. This rate has also been updated for all USACE activities.

P. We corrected a problem in the reorganization module that will now allow preliminary steps to be executed regardless of whether a lockout parameter has been created in the CEFMS Control Parameters Screen.

Q. We lifted the edit for compensatory hours and travel compensatory hours that allowed other leave transfers only between two USACE Commands that are in the same Defense Civilian Pay System. According to DOD policy, this rule only applies to the transfer of credit hours.

R. A CEFMS report entitled 'Work Category Codes' (wbs) was added to the report listings. This report will list all work category codes and related work category element codes for all appropriations (military, revolving fund, civil). All work category codes can be listed or specific ranges of work category codes can be selected. However, an appropriation must be selected.

S. Changes were made to the Budget vs. actual cost reports. All cost type 'DIS' costs are now reported as direct costs instead of indirect costs. Reporting as indirect costs were causing imbalances with the nominal overall reports.

T. We revised the Labor Authorization Status Report (ccstat) to add the following data: funding work item, P2 project name, number and budget information. The information on the ccstat report can be viewed on the Labor Authorization Status View Screen 17.14.

U. We provided input via email and telephone to HQUSACE pertaining to the corrective action plan for payroll.

V. We expanded the collection voucher number column from six to eight characters on screen 2.99.5 and the DA Form 4445-R.

W. We have automated the process to securely download the data files for the SF1166 Report. This process will automatically occur every two weeks and the SF1166 Report will be available for USACE Activities on the second Monday after the pay period has ended.

X. We are in the final stages of testing the labor cost detail reports with additional parameters and to be more user friendly.

Y. We completed the conversion from COBOL to oracle reports for all processes pertaining to the training mission.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	697	707
Priority #1 Problems	92	84

We received 144 new problem reports and completed 154 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	57	57
One	2	1
Nineteen	0	1