

USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 25 May 2007

II. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	715	720
Priority #1 Problems	114	97

We received 175 new problem reports and completed 180 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	56	50
One	3	5
Two	0	2
Three	0	1
Four	0	1

III. CEFMS:

A. We have moved to production changes that address the creation of an appropriation refund bill where the debtor of the bill is not the vendor cited on the obligation. This type of an appropriation refund will be recognized as 'Refunds - Alternate Debtor' and upon certification of the collection funds will be made available at the funding account. To address this change the CUSTOMER BILLINGS MENU AACHB was modified from: Approp Refund Billing (3) to: Appropriation Refund Menu (3) Selection of the new option will take you to the new Appropriation Refund Menu ID AACHEF where two options to create an appropriation refund bill reside. Option 1 = Refunds - Obligation Vendor (1). This option takes you to the 'Appropriation Refund Billings Create/ View Screen 9.12'. This is the appropriation refund screen previously residing on menu id AACHB. Refund bills may be created/adjusted/viewed as before. Option 2 = Refunds - Alternate Debtor (2). This option takes you to the new 'Refunds From Alternate Debtors Create View Screen 9.12F'. This screen is to be used to create/update an appropriation refund bill where the debtor of the bill is NOT the vendor of the selected obligation. User MUST be assigned the role arf_alternate_debtor to create or update these refund bills.

B. Based on AAA Audit Report # A2005-0223-FTC, the Corps of Engineers Revolving Fund insurance balance should not be recorded in the liability general ledger account (GLAC) 2920.10 (Casualty Loss or Impairment of Assets) but recorded as an equity account. We have completed the general ledger correlation changes, code modifications and the conversion of balances previously stored in GLAC 2920.10 to GLAC 6800.43 (Future Funded-Insurance Claims & Indemnities-Intra Corps Transfer). GLAC 2920.10 has been marked as inactive and will no longer be used to record insurance expense/revenue or gains/losses on impairment of an asset. The converted balance in GLAC 6800.43 and the insurance expense/revenue or gains/losses GLACS listed below will close into the new equity GLAC 3310.93 (Cumulative Results of Operation - Insurance Claims & Indemnities) at the end of the fiscal year.

The following general ledger accounts will be used by the Intra Corps RF Transfers Screen 7.4.1 to determine the quarterly insurance balance to be transferred to HQUSACE:

6100.1I Personnel Compensation-Civilian-Insurance Claims & Indemnities
6100.2I Annual Leave-Insurance, Claims & Indemnities
6100.3I Applied Overhead-Insurance, Claims & Indemnities
6400.CI Personnel Benefits-Civilian-Insurance, Claims & Indemnities
6400.MI Personnel Benefits-Military-Insurance, Claims & Indemnities
6100.H1 Insurance, Claims and Indemnities-Intra District (ID)
6100.H2 Insurance, Claims and Indemnities-Other Corps (OC)
6100.H3 Insurance, Claims and Indemnities-Non Corps-Other DOD (NC)
6100.H4 Insurance, Claims and Indemnities-Government-Non DOD (GN)
6100.H5 Insurance, Claims and Indemnities-Public (PB)
6800.43 Future Funded-Insurance, Claims & Indemnities-Intra Corps Transfer (This SGL balance will be used for FY07 only.)
5900.93 Other Revenue-Provision for Insurance-ICT (OC)
7110.20 Gains on Disposition of Assets-Casualty/Impairment
7210.20 Losses on Disposition of Assets-Casualty/Impairment
3310.93 Cumulative Results of Operations-Insurance, Claims & Indemnities

C. We made several corrections to the Treasury Offset Program (TOP). One was to correctly process data when the UFC decides that they choose not to offset payments on a particular day. Another change was made to properly offset payments to a single vendor where we had multiple payments coming from several different activities. We also corrected the program to correctly update when Treasury returns us a match where there are multiple creditors attached to one vendor.

D. We are testing a modification required to the Employee Electronic Funds Transfer Information Screen. It has been reported that a

certifier can certify the records that they input, which has not been allowable in the screen previously. The problem is occurring when the user commits the record and it updates the disbursing data base through a data base link. The user's id number is being changed upon the insert, which allows it to bypass the edit.

E. USACE Finance Center was part of the Site Acceptance Test (SAT) for WinIATS version 6.08 for the period 6 - 18 May 2007. We experienced a larger than usual number of problems with the initial update but the overall test was very successful. USACE benefited from the changes which should result in more accurate travel payments. Problems that were resolved in this release included: incorrect OCONUS TDY lodging payments, partial vouchers with no lodging paid for final date, and supplements to partial vouchers not deducting previous payments. We also identified areas where other improvements would be beneficial to USACE Travel Division. We have filed the proper request with the DFAS IATS office for these changes which include 1) Modify IATS to compute any CEFMS Manual payments or billings so prior payment will be correct when paying a Partial or Supplements vouchers, 2) correct code to prevent the deletion of valid Daily Exceptions, 3) provide option for zero taxes to be claimed for state travel occurred in and 4) reinstate the Smart Key to allow examiners to view travel voucher remarks while processing claim. We will coordinate detail and submit test data to DFAS on these issues and expect results in the next release.

F. We met with USACE Finance Center personnel regarding the new Travel Post Audit process to be administered at the Finance Center. We are working with the Audit Team and Finance Center Systems personnel to create screens, checklists and reports in connection with this new function.

G. We corrected edits in the employee screen that required missing data when an employee was created with an inactive indicator of '6' (which indicates a future employee) or when inactivating an employee. The missing data should only be required for entry of new employees or if changing a future employee to an active government employee. Further, we added an edit for valid organization codes in the employee screen, made the description field queriable in the OCONUS Entitlement Maintenance screen and made a correction to the prior period tour of duty edit functions where an occurrence of an error was causing the user's screen to freeze.

H. We provided Division Resource Managers, Finance Officers and the HQ's Policy Office a Cost Share Close Out Status Report identifying 41 cost share projects were closed during April and 912 completed cost share projects which need to be closed. Requested management support for this effort to ensure the 912 completed cost share projects are closed by 30 September to insure our year-end financial statements correctly report cost share revenue.

I. A new CEFMS report has been designed to consolidate time, attendance, and labor data on one report along with signature blocks for the timekeeper and employee. The report title is TIME, ATTENDANCE, AND LABOR REPORT and the report id is cetal. This report replaces the former Time & Attendance Report (tmattlab) and the Labor Cost Report (certlabr). The timekeeper's signature will serve as certification of entering data in CEFMS and executing tour of duty edits. The employee's signature will serve as certification that the data on the report is accurate. This report has been designed in accordance with DOD regulations and HQUSACE policy pertaining to signature requirements for time, attendance, and labor data. The report to display update details will be available on 01 June 2007. In addition to the data on this report, the report with update details will display who made the initial entry and who updated time, attendance, and labor data.

J. The Labor Authorization Status View Screen 17.14 has been redesigned to display P2 Budget Information. This information is pulled from the pm_pr_budget table that is associated with the PM.PROJ and PM.BUD screens. The P2 information that is reflected on the screen is the budget amount, the requested amount and the available for request amount.

K. USACE Finance Center received errors when attempting to certify the settlement for travel orders. The problems occurred when there was no correlation for the combination of the fund type and cost type cited on the travel orders. We prepared scripts to correct the cost types so the travelers could be paid. We will research this further to determine how this mismatched condition is created.

L. The Government Transportation Request (GTR) Airline Ticket File Transfer upload was not working for several USACE activities. We determined that the user id had changed due to user becoming a Finance Center (FOA 'T0') employee. This was part of the capitalization of USACE logistic offices. The problem has been resolved and new user records using the USACE Finance Center FOA are now in place.

M. We completed modification of Travel Advance Create/Update to not allow advance to be created if another certified but undisbursed advance exists for a specific travel order. This will prevent over obligated conditions where an undisbursed advance plus the new advance request would be greater than the travel obligation.

N. We corrected a problem where employee history records were being created unnecessarily. They should only be created when data changes affect an employee's salary or the development of an element of resource code.

O. We assisted seven USACE activities with reorganizations of their data bases.

P. We provided foreign currency activities a capability to reduce withholdings that were erroneously entered in a foreign currency. We applied the logic that is currently being used for reducing withholdings in US dollars by making no changes on the disbursed amount except reducing the earnings. We then ensured various penny rounding scenarios are properly handled upon reducing the remaining foreign currency withheld amounts in a foreign currency.

Q. We monitored the cost share automated withdrawal program. For April 2007, the program returned \$4.6 million to sponsor advance accounts and withdrew \$4.8 million from sponsor Work-In-Kind (WIK) accounts for 968 sponsors for 38 USACE activities. The Cost Share Automated Withdrawal Report provides this information by USACE activity.

R. We monitored the Cost Share Completion Summary Report. Production activities closed 41 cost share projects between 1 April 2007 and 30 April 2007. The total cost share projects which have been completed and need to be closed at 30 April 2007 was 912. USACE activities made progress in closing completed cost share projects during April. Continued management attention is needed to get the 912 completed cost share projects closed.

S. CEFMS has been updated to populate the general ledger correlation id field in the journal voucher transactions register when labor transactions are processed. The general ledger correlation id can also be viewed on the following screens associated with labor: journal voucher transaction register view screen 3.82, annual leave transfer transaction register view screen 3.47, awards/bonus/VSIP transaction register view screen 3.50, and the labor distribution transaction register view screen 3.53.

T. We are researching and re-designing the labor cost transfer module to eliminate the rounding indirect rate not found problems. This is on-going for now.

U. We have set up a directory on both production and test environments to store files that will be transmitted to and from Treasury FMS for the TOP Process. Only specified users will have access to this directory. The TOP Programs were also modified to write to this directory and pull from the directory on a download.

V. The Process Contract Disbursing Program in the test environment has been merged with the latest production releases and is now being re-tested. This change is to store the Treasury Account Symbol (TAS) for TOP Payments.

W. We have identified several report problems when we process a TOP Vendor Offset. These are being reviewed for the necessary corrections. Also, we generated the first Intra-governmental Payment and Collection (IPAC) for the TOP Process and have identified several corrections needed.