

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 25 Apr 2008**

III. CEFMS:

A. We wrote a script to update the negotiated Supervision and Administration (S&A) rates in funding accounts for all DERP and O&M one-year appropriations for fiscal year 2007 and prior fiscal years. Another script was written to insert the new S&A rate for DERP and O&M into the S&A Rate Maintenance Screen (10.96). Further, we developed a query to identify obligations that may need action by the activities due to the S&A rate change. This query identified obligations that used multi-year DERP and O&M appropriations.

B. We modified all Military reports, reconciliations and daily transaction submissions to DFAS to include new general ledgers for prior year upward adjustments (4881/4882 series). Upon making these changes, we tested numerous databases, reconciled their military data and made adjustments as needed to the daily transaction CRONS.

C. We generated construction-in-progress (CIP) and asset summary data files and Excel spreadsheets for 2nd Qtr FY08 for land, buildings, and equipment. The files reconcile CIP and capitalized cost by asset transaction register and also reconcile CIP transfers to the proprietary general ledgers. Files are maintained on rmf51 and provided to auditors at their request.

D. We researched and modified the daily submission of the ICAR to CEEMIS. We had some problems in the disbursements with the program year and the new transaction code '23' for accruals. DFAS required a different detail level amsco code for major construction. Once changed, we reloaded the 23 cards for CEEMIS to resubmit to DFAS.

E. We participated in a conference call with HQ DA and Citibank concerning the upcoming transfer of the Travel Credit Card Contract from Bank of America to Citibank. Citibank Personnel requested that we provide them with a layout of our Automated Clearing House (ACH) Payments that we are now making to Bank of America. We provided them a small file that was run from a test database. They have also provided us with the new Bank Routing Numbers and Account Numbers that we will need to use when the conversion takes place.

F. We corrected the Multi-purpose Power Property, Plant and Equipment report so that it now includes costs for asset work items created under P2.

G. We have been successful in printing several Treasury Checks from the PKI Test Data Base. We are continuing to test the Disbursing Related Functions of PKI.

H. We have added several new types of information on the Treasury Offset Program (TOP) Notification Letters. This information relates to the creditor agency and the debt number that is provided to us from Treasury. Even though Treasury is responsible for providing this information to the creditor, this should reduce the number of phone calls coming into the UFC concerning the offsets.

I. We added edits to the time and attendance screen so that a combination of regular and overtime hours with night differential could not total more than 12 night differential hours.

J. We added an ampersand to the list of special characters not allowed in the Defense Civilian Pay System password used to transmit the payroll file to DCPS. Use of any invalid special characters causes the transmittal file to reject.

K. We added additional edits to the T&A process so that timekeepers could not change certified T&A records without first reversing the entry using proper procedures. We found that if a timekeeper pressed the <Ctrl> key and then the F1 function key that they could change the charge code without first backing out the entry. The correct procedure was for them to simultaneously press <Ctrl> and F1 or to click on the radio button that also said <Ctrl> F1, which then correctly reversed the T&A entry.

L. We have completed the bar tagging of the ACE-IT Property that was omitted from the initial tagging that was done in August 2007.

M. We have twelve USACE activities that have not run the disbursing processes in the nightly cron runs for over a week. These activities were run manually each day. Research revealed that some code was moved on 14 April 08 that may have caused a problem when the cron id is attempting to write to the database logger. We are still attempting to correct the problem.

N. We added new element of resource codes for civilian type 305 student employees, which had previously been rejecting from personnel interfaces.

O. The statements below the employee's and timekeeper's signatures on the Time, Attendance and Labor Report (cetal) and the Time, Attendance and Labor Report with Update Details (cetaldet) have been changed as follows:

- For the employee: I certify the above time, attendance, and labor data is accurate for the period as shown.

- For the timekeeper: I certify I executed the tour of duty edits in CEFMS pertaining to the above time, attendance, & labor data for the period as shown.

These changes were made because time, attendance and labor data can now be entered in CEFMS by the primary timekeeper, alternate timekeeper(s) and the employee. This change was coordinated with HQUSACE.

P. We modified the labor cost detail reports as follows:

- The Labor Cost Detail Report by Organization (lcdorg) and the Labor Cost Detail Report by Work Item (lcdwi) now includes the PMBP Project Number as a selection parameter. The Labor Cost Detail Report by Work Item/Charge Coe (lcdwich) now includes the fund account and PMBP Project Number as selection parameters.

- The period selection has changed on all three reports. The reports now allow a beginning and ending selection by date types of work date, effective date or pay period end date. The begin and end date fields will validate against the labor hours table that those dates entered actually exist with distributed labor data.

Q. We are in the initial stages of developing an unpaid leave liability report.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	690	699
Priority #1 Problems	84	101

We received 146 new problem reports and completed 155 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	57	58
One	2	0
Three	0	1