

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 19 Dec 2008**

III. CEFMS:

A. We have compiled labor reconciliations pertaining to November 2008 transactions for submission to the future CFO auditors.

B. We provided test transactions to DFAS for SPS testing of CEFMS and CAPS foreign currency integrations.

C. We modified the obligation process (screen 2.41.B) so that the vendor cannot be changed if there is an outstanding (unpaid) receiving report. Changes to vendor while there is an outstanding receiving report can cause problems with financial statements. We also changed CEFMS to allow pay terms between 7 and 90 days on contractual obligations. Pay terms outside this range can cause interest payment problems.

D. We modified the email message provided to P2 users when their PR&C is over the budgeted amount, but within the allowed percentage to include more information that will make it easier for the project manager to research. The additional data is: P2 Project Number and Name, P2 Task Number and Name, CEFMS Ordering Work Item (associated with TASK), the budgeted Resource Code, and the budgeted org code (Labor resources only)

E. We completed all modifications needed to yearend closing reports that were identified during this past fiscal year closeout. We had several reports where we added P2 data and we added undistributed balances to the showstopper reports, preshare and yenegmr. We also changed or added other data elements to preclosing reports to include government order expiration date, description, original date of obligation amendments or changing report titles and printing options.

F. We updated the Void Checks process to search for the PKI signatures on purchase requests when the check has an interest amount. When the check is voided, the interest charged to the purchase request must be reversed. The PKI signature is verified for the maximum purchase request amendment number during the void process.

G. A new CEFMS menu item has been added to the Budget Module. In accordance with the Enterprise Data Warehouse (EDW) system, budget reports can now be viewed here. As a result, an EDW Indicator menu selection was added which allows individuals to see the status of budgets as either "OA" - official annual, "OM" - official mid-year, or "PW" - proposed/working. All users will be able to view the

status of budgets; however, only those with authorized roles can change the status of the budgets.

H. We modified the collection voucher screens to allow a voucher with fluctuation to be reversed. The fluctuation will reverse for the amount of the original voucher. We also added a reconciliation process for collection vouchers set up to move foreign funds from one or multiple advance accounts to another advance account. The sum of the US Dollar equivalents should balance on the "From" side and the "To" side of the transactions.

I. We modified Employee Travel Information Screen to show all ACTIVE travel credit card numbers when user is querying their own record or user has the TRAVEL_CC role. Previously only one credit card was displayed as we only allowed one active card in CEFMS. Now user may have active cards for both Bank of America and a CITI Bank.

J. We revised the Time, Attendance and Labor Report (cetal) and the Time, Attendance and Labor Report with Update Details (cetaldet) by adding a sort option and print supervisor summary page option. The sort option will allow the user to print the reports in ascending order by employee name, organization code or supervisor code. The user also has the option to print or not to print the supervisor summary page. The reports format and report data did not change, additional report selection parameters were added.

K. We modified Travel Voucher Create/Update screen so that the message that is displayed when the SPLITDISB vendor fails EFT validation indicates that EFT capability should be available 10 December. CITI Bank did not submit bank routing numbers until 28 November. We cannot process split disbursement payments for them until after the pre-note waiting period (seven banking days.)

L. We modified the Process Spoiled Checks Screen to run in the PKI Environment. This problem surfaced when the UFC Data Base was converted to PKI.

M. We loaded EFT Banking Information on all databases for the Government Transportation Request (GTR) Payments. This account information was provided to us on 15 Dec 2008 by Citibank.

N. We received a request from an activity to add department code 21 to the Agency Location Master (ALC) Table for a Navy Owned ALC. We reviewed the Treasury File that was downloaded on 12 Dec 2008 and found only Department code 17 as a valid department code. The activity was attempting to load a customer order they had received from the Marine Corps that had Department 21 Funding. They were advised by the UFC to bypass the ALC Code since this will be a direct fund cite order and will not go to IPAC.

O. We have experienced many processing problems in the Disbursing Area this reporting period to include: CRON Jobs not running, CRON Accounts with missing roles, Signature Errors on Vendor Records, Missing signatures on Travel Vendor Records, SF5515s Report Out of Balance, A payment made that exceeded the dollar value allowed by Treasury, and Errors on processing Foreign National Travel. These were all researched and corrections made.

P. We executed scripts on the UFC's Data Base, Check Register Table, to clean out older records that are no longer required. This has freed up more than 1 million rows in the table. We also executed a script to prevent the zero dollar travel records from being pulled up to the UFC Data Base after they are cleared off.

Q. We are testing the changes made to the Disbursing PC Programs that will enforce the Split Function/Dual Control. This will replace the dual sign-on of the Security Administrator and User.

R. We modified Travel Settlement so users cannot enter an advance recoupment amount greater than the remaining unrecouped advance amount.

S. We provide FY08 data to DFAS, Indianapolis, for total the number and total dollar value of CEFMS settlements processed.

T. We modified Travel Order Itinerary screen so users cannot have stop codes Authorized Return, Temporary Duty and Mission Complete on the same day.

U. IATS cannot process settlements where traveler claims these multiple stops on the same date. This causes rejects for the Travel Division.

V. We modified the script that was used to load CITIBANK travel credit cards for all activities to run with different edits on the data. We created resign files for S0, W2, W3 and G6 so newly inserted CITIBANK cards can be electronically signed.

W. We modified IATS Upload processing so we will be able to be certify supplemental settlements that pay a \$0 amount. These settlements pay \$0 because the total entitlement for the Supplemental is the same amount as the entitlement for the original voucher (i.e., no ADDITIONAL costs were on the Supplemental or no ADDITIONAL costs were allowed). By certifying the -0- voucher the traveler will receive the payment stub (for \$0) as notification we are not paying additional settlement amount for the voucher

X. We modified several military reports and crons as needed. We added the schedule 9 report to the daily cron and updated the icar report to reflect current fiscal year changes.

Y. We revised the labor distribution error message process to now include the Supervisory Logistics Management Specialist.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	620	620
Priority #1 Problems	89	87

We received 182 new problem reports and completed 182 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	50	56
One	7	3
Three	2	0