

**USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 7 NOVEMBER 2008**

**I. UFC ISSUES:**

A. The CFO Elimination Team completed the reconciliation of intragovernmental eliminations with all Federal agencies. We submitted the 4th Quarter, FY 2008 Waived Entity Challenges Summary Report to OSD. We also analyzed differences with other Federal agencies and prepared the 4th Quarter, FY 2008 Material Differences Report which was submitted to HQUSACE for approval and signature.

B. The CFO Team completed checklists from the Financial Audit Manual for PwC auditors. These checklists are: Checklist for Federal Accounting and Checklist for Federal Reporting and Disclosures.

C. The CFO Team accountants completed multiple reconciliations for PwC auditors in support of the FY 2008 audit. The reconciliations were prepared for interim and year-end financial statement reporting. Some of these reconciliations included non-expenditure transfers; warrants to the Statement of Budgetary Resources (SBR); spending authority from offsetting collections to the Statement of Net Cost (SNC); change in unfilled customer orders to the Balance Sheet (BS); monthly receipts/outlays from Treasury to the SBR; SBR to the SF133; FMS 2108 to the SBR; non-expenditure transfers to the Statement of Changes in Net Position (SCNP); fluctuation analysis for public revenue; mapping changes for various accounts and footnotes; and many more.

D. DFAS has implemented the Defense Departmental Reporting System - Budgetary (DDRS-B) for military reports starting with October 2008 reports. Daily file submission to DDRS-B has been ongoing for a few months, but for November's business, Cash/Military Reports accountants will be analyzing daily reporting through the Electra system. This effort has been established to provide day-to-day financial information to our nation's leaders.

E. The Travel Division is processing PCS vouchers received on 21 Oct 08. The IATS Systems Acceptance Test (SAT) was completed on 31 Oct 08.

**II. ACCOUNTING OPERATIONS:**

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

| LOCATION    | ONBOARD |
|-------------|---------|
| MILLINGTON: | 227     |
| HUNTSVILLE: | 23      |
| USACE HQ:   | 1       |
| TOTAL:      | 251     |

B. DISBURSING WORKLOAD DATA

| PAYMENT          | CURRENT MONTH<br>01-04 Nov 08 | YEAR TO DATE<br>01-Oct 08- 04 Nov 08 |
|------------------|-------------------------------|--------------------------------------|
| CHECKS:          |                               |                                      |
| CHECKS ISSUED    | 1,028                         | 6,441                                |
| PERCENT OF TOTAL | 5%                            | 5%                                   |
| DOLLAR AMOUNT    | \$9,189,456                   | \$86,145,667                         |
| EFT:             |                               |                                      |
| TRANSFERS MADE   | 9,737                         | 63,866                               |
| PERCENT OF TOTAL | 95%                           | 95%                                  |
| DOLLAR AMOUNT    | \$352,007,805                 | \$2,449,209,774                      |

\*percentages adjusted for utility checks which do not have to participate in EFT

**III. CEFMS:**

A. We participated in a briefing and demonstration of the Enterprise Data Warehouse (EDW) HQUSACE on 26-27 Nov 08. Representatives from each RBC and separate activity were represented along with HQUSACE (CERM and CECI). The existing capabilities of the warehouse reports and software were demonstrated. The field representatives were tasked to go back to their sites and do the following: (1)submit their priorities for future development; (2)submit names of the users that need access to the EDW; and (3)determine their training requirements. We will be working together to address these issues and resolve problems encountered by lack of standardization throughout USACE as it relates to EDW reporting capabilities. Overall, the field representatives were pleased with the capabilities and potential of the EDW.

B. The implementation of CAC-enabled CEFMS continues. Six sites we deployed the last two weeks and nine more are scheduled to be deployed in the next two weeks. This only leaves three sites: SPL, SPK and UFC for full deployment to be achieved. SPK and SPL were having issues with deploying the required software. They will notify the CEFMS office when they are ready. We are hopeful that by mid-November, those sites will be deployed and then UFC can be converted. UFC must be last due to the requirement to have disbursing functions that operate with both CAC and esig. CAC-enabled CEFMS is a major success and will result in cost-savings and improved security throughout USACE. Many positive comments have been received from almost every converted site.

C. We participated in WinIATS 6.0.11 release at the Finance Center. DFAS and IATS Office personnel were also onsite for the period 19-31 Oct 08. This release had 56 source code revisions (SCRs). There were 33 problems reported during the SAT, eight of these will be carried over to the next release. All USACE issues were addressed and the released code is working well.

D. We modified the CEFMS ENG 3013 Work Order functionality to store the original maximum quantity available for disposal and the unit cost rate calculated when partial retirement work orders are created for real property. This action allows users to query and print 3013 work orders by revision number with the original data retrieved from the Real Estate Management Information System (REMIS) at the time the work order was created and provide as documentation to auditors.

E. We modified the CEFMS Travel Voucher Itinerary Create/Update to NOT allow the depart date on the first leg of a partial middle or partial final voucher to be changed from the date that is already populated. For partial voucher computations to be correct, the first day on a partial voucher must be immediately following the last day on the previous partial voucher. This edit will prevent users from using partial vouchers when claims are actually for separate trips. This has been an incorrect practice at some USACE activities to avoid use of repeated orders or creating multiple orders.

F. We revised the unpaid leave liability report (unpdlv) and the unpaid leave liability summary report (unpdlvsum) by adding a summary column. The column heading is Total Unpaid Leave Liability. This column is the total sum of the amount in the annual leave column plus the amount in the

compensatory and credit time column plus the amount in the government contributions column. The change reduces the chances of potential calculation errors of those amounts.

G. We revised the cross charge labor reference report (cclref) to allow the Project Management Business Process (PMBP) number associated with the requesting FOA to be a selection parameter. In addition, the PMBP number will be displayed on the report. An indicator box for active, inactive or all was added to the charge code option. These changes make the cross charge labor reference report more beneficial to the end user.

H. We revised the labor distribution costs by individual organization code (ldciorg) to display the AMSCO name when the AMSCO is a part of the selection parameters. This is beneficial to the end user to identify the name associated with the number.

I. We tested the contract, travel, and miscellaneous disbursement programs related to the changes for work packet 88641, Modify API for Access ID Control. Vouchers were set up and the programs were executed via an automated process.

J. We researched disbursing problems on the GRD database where the daily disbursing programs were running up to four hours late during the week of 27 Oct 08. A problem ticket was opened with ACE-IT.

#### **IV. PROBLEM REPORTS/IMBALANCES:**

A. Open problem report inventory:

|                      | <u>This Report</u> | <u>Last Report</u> |
|----------------------|--------------------|--------------------|
| Total Problems       | 677                | 667                |
| Priority #1 Problems | 87                 | 91                 |

We received 159 new problem reports and completed 149 problem reports.

B. Database Imbalances on our 59 Production Activities:

| <u># of Imbalances</u> | <u>This Report</u> | <u>Last Report</u> |
|------------------------|--------------------|--------------------|
| None                   | 54                 | 52                 |
| One                    | 3                  | 4                  |
| Two                    | 1                  | 3                  |
| Four                   | 1                  | 0                  |

