

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 6 JUNE 2008**

I. UFC ISSUES:

A. We had a kickoff meeting for the FY 2008 financial statement audit with auditors from PricewaterhouseCoopers (PwC) and the DoDIG. There were 13 auditors onsite reviewing the cycle and processes for fund balance with Treasury reconciliation, investments, financial reporting and budgetary resources.

B. The CFO/Civil Reports Division received a 'green' rating on the Department of Defense Comptroller, Financial Reporting and Analysis Financial Reporting Performance Scorecard for 2nd Quarter FY 2008. The financial statements, footnotes, and variance analysis are reviewed by DFAS Agency-wide, OSD analysts, and three to four OSD management reviews. The scorecard rating covers areas related to accountability, accuracy, completeness, continuous improvement, and timeliness.

C. Members of the UFC participated in the monthly DFAS/Army Monthly Partnership Teleconference on 22 May 08. Items discussed included the Year End Letter of Instruction, performing a mock year end on canceling appropriations and improvement of the abnormal balances in March 2008.

D. The UFC Disbursing Division in Millington worked with personnel from the UFC Systems Directorate in Huntsville to address PKI issues as disbursements were made for the first time since implementation at HNC.

E. The Travel Division is working on PCS vouchers received 15 May 08.

II. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	213
HUNTSVILLE:	22
USACE HQ:	1
TOTAL:	236

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH	YEAR TO DATE
	01-03 Jun	01-Oct - 03 Jun 08
CHECKS:		
CHECKS ISSUED	931	52540
PERCENT OF TOTAL	5%	6%
DOLLAR AMOUNT	\$19,515,762	\$687,157,746
EFT:		
TRANSFERS MADE	9503	451179
PERCENT OF TOTAL	95%	94%
DOLLAR AMOUNT	\$252,678 100	\$17,440,916,614

*percentages adjusted for utility checks which do not have to participate in EFT

III. CEFMS:

A. We changed the capitalization threshold in CEFMS for military real property from \$100,000 to \$20,000 with a 1 Jun 08 effective date to comply with HQUSACE (CERM-F) and Department of Defense policy. We sent a notification to all asset managers.

B. We modified the travel order approval process so that a person cannot perform funding certification for his or her own travel order. The Travel Order Amendment List Screen queries orders ready for funds certification. If there is an uncertified travel order for the user, it will not appear in the list.

C. We modified the Local Travel Voucher Create/Update process to use the correct appropriation symbol when using cost share funding. The appropriation symbol from the Cost Share Table should be used when determining work category code and work category element code. Previously, the Local Travel Voucher process used the appropriation symbol from the funding account.

D. We modified IATS Upload processing so that the full POV rate is uploaded into CEFMS. We modified the View Disbursed Settlement screen so that data is displayed correctly. Before this modification, the third digit of the mileage rate was dropped so \$.505 became \$.50. The computation on the view screen showed miles x \$.50; however, the paid voucher indicated that the settlement included the full \$.505 rate. This problem lead travelers to believe they were paid incorrectly.

E. Due to a change during the last WiniATS release, we modified the IATS upload processing to handle duplicate records for same date when authorized return (AR) stop code is used on the voucher. We also corrected an upload problem encountered if the traveler crossed the International Date Line and leave was the first stop on the voucher.

F. We were notified by the UFC Travel Division that IATS was not computing correctly when the traveler was gone for less than 24 hours, but incurred lodging. We coordinated with DFAS and Profit Soft to test and correct the problem and as a result, this type of voucher is now computing correctly.

G. We have been involved in several telephone conferences regarding the new travel credit card contact and implementation of the new cards. At our request, CiTi Bank has agreed to add Field Operating Activity (FOA) code in the file they will send to us with Bank of America (BOA) and CiTi bank account numbers. This will enable us to determine the database where each BOA card exists and where to insert the CiTi card number.

H. The new travel credit card contract requires the updating of any Social Security Numbers (SSN) that are currently incorrect in the CEFMS employee record. Since WiniATS will have a profile for the traveler based on the current SSN, we must update WiniATS to correct SSN where changes are made. The employee SSN is the id number in IATS. We will create a file of the changes that DFAS will use to create the update to WiniATS. This is very important for blanket orders, partial vouchers and all traveler history records.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	723	690
Priority #1 Problems	92	89

We received 148 new problem reports and completed 115 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	56	58
Two	1	0
Three	1	0
Four	1	0
Six	0	1