

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 15 FEBRUARY 2008**

I. UFC ISSUES:

A. We provided our general ledger updates for commitments, obligations, accounts payable and disbursements to the Office of Undersecretary of Defense (OUSD). They are documenting entitlement systems for inclusion in the Department-wide Financial Improvement and Audit Readiness plan.

B. We responded to another request from OUSD for information on our processes for recording work in progress and construction in progress. They will use the information in the update of Volume 4, Chapter 6, Property, Plant and Equipment, of the DoD Financial Management Regulation.

C. We received a Freedom of Information Act request from Tulsa District Office of Counsel for data on payments to states associated with the Lake Texoma project. The District requested and we provided data from 1998 through 2007. The project encompasses multiple counties in Texas and Oklahoma.

D. The CFO/Civil Reports staff submitted the 1st Quarter, FY 2008, Intra-governmental Reconciliation and Material Differences Report based on data received from Department of the Treasury for intra-governmental activity. This report compares intra-governmental trading partner differences between Federal agencies in the categories of accounts receivable and payable, revenue and expense, and transfers.

E. Data was provided to Installation Management Command (IMCOM) on the status of MIPR's issued to USACE by IMCOM. The data included unobligated, commitments, obligations (unfilled orders and payables) and accounts receivables for operating agencies 2A, B1, B3, B4, B6, B7 and BR.

F. The UFC Travel Division is processing PCS vouchers received on 29 Jan 08.

II. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	204
HUNTSVILLE:	22
USACE HQ:	1
TOTAL:	227

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH	YEAR TO DATE
	01-12 Feb	01-Oct - 12 Feb 08
CHECKS:		
CHECKS ISSUED	1567	27709
PERCENT OF TOTAL	3%	6%
DOLLAR AMOUNT	\$23,577,096	\$386,907,156
EFT:		
TRANSFERS MADE	18061	225880
PERCENT OF TOTAL	97%	94%
DOLLAR AMOUNT	\$722,420,250	\$8,766,307,936

*percentages adjusted for utility checks which do not have to participate in EFT

III. CEFMS:

A. We devoted many man-hours to researching database records that were lost in the CPC System Crash on 07 Feb 08. After the various databases were restored, a portion of the records to support payments made to vendors and travelers on 5-6 Feb 08 were not available on the home databases. The disbursing database was backed up to a point where there was no payment history after 4 Feb 08. All other databases located on the other three central processing machines had to be checked for disbursements that occurred but were no longer recorded on the disbursing database. Several databases located on CPC25 lost in excess of two days of data, resulting in missing transactions that will require site assistance to recreate, re-approve and recertify so that disbursing information can then be updated to the records. This is a high priority, as we need to prevent the potential for duplicate payments.

B. We wrote database scripts to modify disbursing transactions after disbursements were rerun on nine databases that were resident on the CPC25 server. Paper copies of the Check Register Reports were used to determine the actual check numbers from disbursements made on 5-6 Feb 08. Reports in the CEFMS Report Directories were not restored after the system crash. Various other special situations will also have to be addressed such as checks that were spoiled and re-issued during the period. We will have to re-construct a Vendor Payment that was offset in the Treasury Offset Process. Further, all of the data that was extracted to generate Intra-Governmental Payment and Collection (IPAC) Files was also lost in the system crash. The UFC will rerun this data and attempt to balance each USACE activity.

C. We sent instructions to USACE activities regarding actions to take when cpc25 crashed. Some databases had missing labor transactions because of the database restoration. We are still in the process of writing scripts involving this situation, as well as some for labor cross charges, some for missing data fields for T&A, and some for labor cost transfers. We made changes to the budget distribution rate reports. USACE activities now have the option to generate these reports to display totals for all organizations for all rate type categories (i.e. civil, military, both). We also sent lessons learned and recommended additional process steps to be considered for implementation to CEEIS that should improve recovery time in the event of another central processing machine crash.

D. We participated in a conference call with the HQUSACE Asset Management Team to discuss DoD Real Property System Configuration. We reviewed forty-six DoD IG Real Property Inventory Requirements (RIPR) financial data elements and provided comments and guidance on the availability in CEFMS.

E. We provided HQUSACE (CERM) office with a list of capital assets in CEFMS that do not meet the capitalization threshold. HQUSACE will attach this spreadsheet to the property, plant and equipment corrective actions memo and instruct USACE activities to remove these assets from financial records.

F. We provided labor reconciliations pertaining to Jan 08 transactions for submission to PricewaterhouseCoopers (PwC) for audit purposes.

G. We changed the Civil Status of Funds Report (58D), so that users can run the report by P2 project number.

H. We corrected the Training Request SF 182 Screen to allow users to enter employee IDs as the vendor. Employees are identified as vendors through this screen on training reimbursements. Reimbursements are then processed through the miscellaneous disbursements screens.

I. We made changes to the labor input screen to require a separate originator and approver, and added an esig requirement for the approver. This is the screen used to correct labor discrepancies between CEFMS and the Defense Civilian Pay System (DCPS) when the Prior Period Correction Screen cannot be used.

J. We made changes to three "budget versus actual expense" reports: Organization Report (budgorg), Work Item Report (budgexpwi), and Budget vs. Costs (budgvcsts). An attempt was being made to standardize all resource codes since the implementation of the

Regional Business Centers. Therefore, changes were needed to the budget reports to better report and monitor standard resource codes on a regional basis. With this change, USACE activities have a new standard level resource code summary option when generating budget reports for BUDGORG, BUDGEXPWI, and BUDGVCST.

IV. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	755	771
Priority #1 Problems	116	114

We received 176 new problem reports and completed 192 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	59	56
One	0	1
Three	0	1
Six	0	1