

**USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 20 July 2007**

**I. UFC ISSUES:**

A. The CFO/Civil Reports Division staff reconciled payable to receivable and revenue to expense between the civil works appropriations and the other Defense agencies that also have a waiver in the intra-governmental eliminations process. These agencies are Defense Contract Audit Agency, Defense Commissary Agency, Defense Finance and Accounting Service and Defense Threat Reduction Agency. The elimination data universes in CEEMIS were used to compile and reconcile the transactions to the general ledger balance, and to assign trading partner codes for inclusion in the CFO compilation process for 3<sup>rd</sup> quarter FY 07 financial statements.

B. Monthly report submission of civil and revolving fund reports is complete.

C. The CEEMIS Project Manager/Training Officer and the Cash and Military Reports Division Chief attended a DFAS road-show briefing on 10 Jul07 in Vicksburg, MS. The Finance Center was invited to attend by the Engineer Research and Development Center (ERDC) to discuss issues concerning contract payments made by DFAS for direct fund cites. Representatives from DFAS Rock Island, DFAS Cleveland and DFAS Columbus presented detailed information about each center's payment processes and answered numerous questions from ERDC personnel. The Finance Center representatives provided input to assist ERDC in resolving problem payment issues.

D. Standard Query Language (SQL) training was conducted at the Finance Center for USACE activity personnel on 17-19 Jul 07.

E. The USACE Finance Center implemented the automated Treasury Offset Program in CEFMS the week of 9-13 Jul. Employees from the UFC Financial Systems Directorate in Huntsville traveled to UFC Millington to assist in deployment of this program. We successfully processed four cycles through the TOP system. We began offsetting contractual payments when a vendor is indebted to the US Government with debt that has been referred to the Treasury Department for collection action. The first four days of processing resulted in twenty offsets totaling \$26,710.34. Several issues with the Treasury Financial Management Service have been resolved, but some are still outstanding.

F. The UFC Travel Division is processing PCS vouchers received on 27 Jun 07.

**II. ACCOUNTING OPERATIONS:**

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	209
HUNTSVILLE:	23
USACE HQ:	1
TOTAL:	233

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH	YEAR TO DATE
	1-17 Jul	1 Oct - 17 Jul 07
CHECKS:		
CHECKS ISSUED	3,588	72,233
PERCENT OF TOTAL	5%	7%
DOLLAR AMOUNT	\$49,512,316	\$871,778,821
EFT:		
TRANSFERS MADE	35,971	516,958
PERCENT OF TOTAL	95 %	93%
DOLLAR AMOUNT	\$1,281,322,070	\$18,982,466,116

\*percentages adjusted for utility checks which do not have to participate in EFT

**III. CEFMS:**

A. Based on audit findings and issues related to the high dollar amounts paid by USACE in interest penalties, we have modified each and every payment screen in CEFMS to further warn or prompt the user when dates entered conflict with prompt pay and other regulatory requirements. CEFMS also now warns the user when the date entered is greater than 360 days old. Some users have entered dates indiscriminately and without regard for accurate reporting and regulatory requirements. Where possible, we have added logical date edits which prevent a record from being committed when dates are in conflict, and we have added a warning message which will prompt the user when it is likely the dates entered are erroneous. The user must acknowledge the date is correct before continuing to record the paying document when warning message appears.

B. Users at the UFC are finding invalid Tax Identification Numbers nearly every time they execute the TOP Vendor Extract. This process extracts the vendor name and Tax ID from the next day's certified receipt vouchers. Several vendors had the ID loaded as all zeros, some were only eight characters, some were eleven characters and some had the character string 'none' in it. UFC Personnel are working with USACE activities to get these corrected.

C. We had to make changes to the Military and Civil Statement of Accountability (dsam and dsac) report for the Treasury Offset Processing (TOP) program. We removed the offset collected amount from the 2.1 and 4.2 lines depending on payment method code of TCHEC or EFT and added to the 2.8 line. We also added the detailed disbursement amounts to Section II, 2.80.4 as IPAC TOPS OFFSET and split out the detailed disbursement amounts by payment method code.

D. We changed several screens to allow queries on employee name, instead of only on employee identification number. This was needed because of the new numeric identification numbers. We created a function to refresh the global employee\_id\_control table, and to synchronize the data with the employee\_mstr table. We changed the list of values screen to extract/display data from employee\_id\_control when inserting a new record in employee\_mstr. This change was related to Public Key Infrastructure (PKI) changes, and will help assure that user identification records are unique across all CEFMS databases.

E. We generated text files and Excel spreadsheets for the asset universe files, Construction in Progress (CIP), land, buildings and structures, equipment, intangibles, leasehold improvements, internal use software, other assets, for period ending 30 Jun 07. We made the CIP, land, buildings and structures, and equipment universe files available to the PricewaterhouseCoopers (PwC) auditors. We also generated new asset data files for CIP, land, buildings and structures, and equipment at the request of PwC auditors. The new data files provide beginning balances, current year additions and deletions by transaction type, and ending balances for each CIP and property, plant and equipment (PPE) general ledger by FOA code and appropriation. A second worksheet provides a detail of current year activity by transaction type for each property id code. We also reconciled transfers from CIP to property plant and equipment general ledgers.

F. We implemented the Non-Federal Cost Share Summary and Detail Report that provides total cost amounts for federal cash, sponsor cash, sponsor work-in-kind (WIK) and sponsor Land, Easements, Relocations, Rights of Way and Dredged Material Disposal Areas (LERRD). The detailed report provides these costs by cost share control number and FOA. The summary report provides this cost data by FOA. The reports can be generated at any USACE activity level and the summary report can be automatically emailed on the 1st of each month. The CFO/Civil Reports Division is required to submit these costs in the Required Supplementary Stewardship Information (RSSI) along with the CFO Financial Statements to the Office of the Secretary of Defense (OSD). We also updated the Non-Federal Cost Sharing Users Manual with these changes and advised the cost share users group of the new reports.

G. We modified several year-end closing reports. We added the dollar amounts and work item descriptions and then changed all to print in landscape. This will provide consistency among the pre-closing reports, and will assist the user in reviewing and analyzing this data in preparation for year-end closing.

H. As requested by HQUSACE (CERM-P), we reclassified all BRAC appropriations as capital appropriations in the CEFMS cost correlation table. Spreadsheets identifying costs that may have been misclassified as CIP cost or expense cost in these appropriations were sent to all activities for review. We then provided instructions on how to correct the work items to classify the costs correctly.

I. We have opened the new Create Travel Orders form to all USACE activities. We made improvements to the form to include not checking "Paid by Traveler" when traveling by government vehicle and allowing the authenticator to modify an order before authenticating it. We discovered that the properties of the checkboxes on the new Travel Order form were not set to handle the NULL values on travel orders created using the previous form. This caused certain travel orders not to query into screen when amendments to the orders were required. hawse have corrected this so the NULL values will be handled properly and the older data can be amended.

**IV. PROBLEM REPORTS/IMBALANCES:**

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	700	687
Priority #1 Problems	104	95

We received 166 new problem reports and completed 153 problem reports.

B. Database Imbalances on our 59 Production Activities:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	58	58
One	1	0
Three	0	1