

**USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 14 MAY 2004**

**I. CEFMS:**

A. We completed testing and released changes to certification and disbursing screens related to interest penalties. Interest penalties are now charged directly to project funding. This change is in compliance with DoDFMR and DFAS-IN 37-1 regulations and also resolves audit issues involving interest penalties charged to the Revolving Fund.

B. We made major revisions to the Military Schedule 9 report due to the DFAS requirement for quarterly reporting of all reimbursable source codes and the aging schedule change in AR 37-1. We found numerous transactions that had updated incorrectly when we attempted to reconcile to the ICAR report. We resolved problems with invalid data and we reported suggested program corrections to the appropriate person. We also added the Military Schedule 9 report to the mid-month report stack for UFC reconciliation efforts

C. We modified the DoD Defense Cash Accounting System (DCAS) and Operational Data Store reports as a result of DFAS moving the hardware platform from Rock Island to St. Louis. Because we did not receive transfer information until late April, we manually transferred daily DCAS files from 2-30 Apr 04. We have made the necessary changes to CEFMS and the files are now automatically generated and transmitted daily.

**II. PROBLEM REPORTS/IMBALANCES:**

A. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	841	895
Priority #1 Problems	67	100

Received 171 new problem reports and completed 225 problem reports.

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	49	35
One	7	11
Two	2	4
Three	1	3
Five	2	4
Fifteen	0	1
Twenty-One	0	1
Twenty-Three	0	1
Forty-Three	0	1
Fifty-three	1	0
One Hundred Twenty	0	1

**III. ACCOUNTING OPERATIONS:**

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL:

<u>LOCATION</u>	<u>ONBOARD</u>
MILLINGTON	241
HUNTSVILLE	21
USACE HQ	1
DA INTERN	4
TOTAL	267

B. DISBURSING WORKLOAD DATA:

<u>PAYMENT</u>	<u>CURRENT MONTH</u> <u>May 01 - 11</u>	<u>YEAR TO DATE</u> <u>Oct 01 - May 11</u>
BY CHECK:		
Checks Issued	3,629	91,629
Percent of Total	13%	13%
Dollar Amount	\$27,515,588	\$757,783,007
BY EFT:		
Transfers Made	19,718	341,904
Percent of Total	87%	87%
Dollar Amount	\$600,318,353	\$10,391,867,875

#### IV. OTHER UFC ISSUES:

A. We visited the Memphis District on 7 May to discuss Sacramento District Data Mart issues and to learn more about how the Data Mart software is working for them. We now have the Data Mart loaded on the Finance Center database and in a web environment via our Intranet. We also visited the Sacramento District to learn details about the Regional Business Center Data Mart on 11-13 May. We discussed security and programming details with the programmers so that we can enhance the software with manpower and cost of doing business data, and prepare to distribute the software to all RBCs. After completing my trip to Sacramento, I paid courtesy visits to both SPD and San Francisco District Resource Management offices. At SPD, I had the opportunity to speak briefly with Col. (P) Schroedel. Our discussion centered on conditions and operations in Iraq.

B. We scheduled ACCESS software language training to be conducted on 16-18 Jun 04 at the Finance Center for the systems accountants who will be responsible for the Regional Business Center Data Mart initiative. A few accountants from other divisions who need ACCESS for reporting requirements will also attend the training. The Sacramento Data Mart tool is written in Access software language.

C. Per instructions from HQ USACE (CECC), we collected copies of all required documents related to the criminal investigation of contract DACA63-03-D-0005 awarded to Kellogg, Brown, and Root Services for oil restoration work in Iraq. In addition to invoices retained in our document imaging system, we had a large volume of email messages as well as some other correspondence regarding this contract. We plan to compile all documents on a CD-ROM and provide it to the Memphis District Office of Counsel.

D. On 10 May 04, the Accounting Quality Division issued the first draft report following the reestablishment of our Management Analysis and Improvement Plan. The subject of our initial review is procedures for properly managing accounts receivable due from the public. The Management Analysis and Improvement Plan focuses on the regulatory and statutory compliance of functional areas within the Accounting and Finance Directorates.

E. We recorded deactivation requests (local and remote) in the CEFMS Access Request Management System for 44 DoDIG auditors. This leaves only 35 DoDIG auditors with access to all CEFMS databases. The DoDIG may be reducing its staff in anticipation of a separate contract with a CPA firm to conduct the audits of FY 04 CFO financial statements.

F. Our Information Management office developed a database system for the PCS post audit requirement. The Accounting Quality Division uses this database to compile audit results and to generate reports. The Travel Division can also access the database to examine and indicate the disposition of the review results.

G. We completed the WinIATS database conversion to WinIATS 6.02 on 8 May 2004. Support personnel from the IATS contractor and DFAS are onsite at the Finance Center for the Software Acceptance Test (SAT) that will last for two weeks. The testing has gone well with no delays in the daily processing of TDY vouchers. Minor problems have been identified in the computation of PCS vouchers. These problems are being worked and should be rectified before the testing ends.

H. The Finance Center is currently not on the deployment schedule for implementation of P2. However, we received notification from HQ USACE on 10 May 04 that we will be added to the schedule and advised of a target deployment date.

I. The Finance Center notified union (IFPTE Local 259) leadership on 30 Apr 04 of a proposed competitive sourcing study to be conducted by USACE. We participated in a VTC for COE Major Subordinate Commands and Centers on 13 May to discuss specifics of the planned workforce and public announcements.

J. We attended the quarterly CEEIS Configuration Control Board (CCB) meeting in Memphis on 27-29 Apr 04. Topics included a project management overview of CEEIS including the budget, an update on the network and security infrastructure, configuration management, automated information systems, active directory, new password requirements and UPASS. Following the meeting, Dr. Peggy Wright and other CEEIS CCB members visited the Finance Center for a tour and an opportunity to meet key personnel and staff.

K. The new Navel Support Activity (NSA) Mid-South Executive Officer, CDR Rusty Change, toured the Finance Center on 4 May 04. The current Executive Officer, CDR Eric Randall,

accompanied him. In addition to the tour, we provided the Commanders with an overview of the Finance Center's history and mission.

L. On 12 Apr 04, Mr. Steve Jones from SOUTHDIIV NAVFAC visited the Finance Center to collect information for updating the NSA Mid-South Basic Facility Requirement (BFR) document. The BFR is used in determining minimum requirements for all tenants on NSA Mid-South.

M. Finance Center personnel attended the annual DOD Intra-governmental Payment and Collection System (IPAC) Conference in Kansas City the week of 10 May 04. The 11 May session covered DOD issues only. The 12-13 May sessions included a Treasury update on the past, present and future of IPAC, Government Wide Accounting (GWA) issues, an OMB update on the business rules for the Intra-governmental Transaction Exchange (IGTE), and presentations by the State Department, GSA, DFAS Centers and USACE. During the conference, the Finance Center received several public acknowledgements and compliments from both DoD and non-DoD customers on customer service and improved processes.

N. A new CEFMS release on 4 May 04 requires a mandatory split disbursement for civilian travelers who use their Government Credit Card for travel. When the traveler enters the settlement voucher in CEFMS, the following message requires a yes or no response: "Travelers who use their Government Credit Card for travel are required to make a split disbursement sufficient to cover all charges. Did you incur charges on your card for this trip?" The next message screen requires the traveler to indicate if all or part of the settlement is to be paid to the credit card. If only a partial payment is to be made, then the traveler enters the amount to be paid. The travel-approving official is responsible for ensuring that the traveler makes the correct payment to the credit card company.

O. We are currently testing the new CEFMS file format for EURO electronic payments sent to the Bank of America in Germany. Bank of America implemented a change in the basic format of the file. There is also the requirement to distinguish between payments made within Germany and those made to banks outside of Germany.

P. The Relocation Income Tax Allowance (RITA) diskette has not been received from NASA as of 11 May 04. We are following up with NASA in an attempt to obtain the RITA diskette. If NASA

is unable to furnish it, we may use WINIATS for RITA calculations.

Q. We developed a spreadsheet for updating the USACE Business Partner Network (BPN) information and presented it to the Defense Logistics Agency (DLA), Defense Automated Address System Center. That spreadsheet is now being used by the DFAS DoD Intra-Governmental Transactions System (IGTS) Project Management Office as a template for all DoD entities to update their BPN records.

R. The Travel Division is processing PCS vouchers received on 10 May 04.

S. The Finance Center's IPAC reconciliation team was established in Nov 03 and includes personnel from the Cash Reports, Accounts Receivable/Debt Management and Disbursing Divisions. The team's objective is to reconcile 49 months of statements of differences by Sep 04. This task includes balancing each month's data from Sep 99 through Sep 03 to the Treasury statement of differences created each month. The majority of our statements of differences are the result of USACE activities either having no obligation or insufficient funds to record the disbursement. To date, the team has successfully worked with supported USACE activities and cleared 24 of the 49 months.

T. We attended the Treasury General Account (TGAnet) Assessment at the Federal Reserve Bank of St. Louis. This is part of the GWA initiative. Twenty-two DoD representatives attended this workshop. Representatives from DoD, Treasury, Federal Reserve Bank of St. Louis and Computer Service Corporation discussed the end-to-end processing required to enable TGA deposit reporting via the internet. This included TGA deposit reporting processing, accountability, interfacing, technical issues and constraints. CEFMS may be used as a test database for DoD.

U. We attended a meeting with CERM-FC, CERM-M, CERM-P and HECSA on 12 May 04 to discuss RM processes and 2012 accountability. The major issue discussed was how to capture true labor execution in military appropriations in the financial reports and receive credit by DA. Currently, we are only allowed to report labor execution in military appropriations 2020, 2040 and 2050 according to HQDA/ABO. As a result, we have to make adjustments to the financial reports each month. We will meet again on 20 May to further discuss these issues.

