

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 25 JULY 2003**

CEFMS:

a. A Systems Accountant from our Systems Development and Maintenance Directorate met with HQUSACE Manpower staff and representatives from NWD, ERDC, SAM, and NAD to discuss changes to the CEFMS Manpower Module. The changes include revisions to the Manpower Reporting Crosswalk, new reports, and revisions to existing upward reports. The HQUSACE Manpower staff identified the kind of support they are requesting for development of the Corps Manpower Requirements System (CEMRS) from P2 and CEFMS data.

b. We deployed four sites (HNC, Europe, Albuquerque and Omaha Districts) as a beta test for CEFMS Forms 6i with Secure Socket Layer (SSL) encryption. The beta test was performed prior to the 21 July Corps-wide deployment to assure that each of the four CEEIS processing center platforms were configured correctly. On 21 July, we deployed the CEFMS Forms 6i Corps-wide with SSL encryption. The Department of Army has mandated that all web-based applications be SSL compliant. This deployment meets the intent of the Army mandate, and our waiver is no longer required. The waiver was necessary until Oracle could develop and implement their SSL architecture. SSL now provides 128-bit encryption for all network traffic for CEFMS data to include userid and passwords.

c. Brenda and Roger Schimming (CEFC-S) taught a CEFMS class at the Albuquerque District 14-18 Jul. Forty-seven employees attended training. We will consider having one on-site training class at a USACE activity to replace a class held each year at Millington if the requesting USACE activity has a training facility large enough to handle a large class.

d. We provided subsidiary ledger files to DoD IG auditors auditing equipment, buildings & structures and land. The files contained the complete universe of subsidiary data collected from all 61 production databases and were reconciled 100 per cent with the trial balance amounts for their respective general ledger accounts. We are currently preparing the file for construction in progress (CIP). This will complete the request for all files related to assets.

e. We modified CEFMS general ledger correlations to separate accounts receivable and revenue general ledgers for Interest and for Penalty, Fines and Administrative Fees. This change required massive scripts for all databases to reverse current fiscal year transactions, reenter new transactions and process general journals to correct fiscal year beginning balances. This was in response to a previous DODIG audit finding.

f. In response to a DoDIG audit recommendation, we prepared scripts to correct the general ledger balances in Work In Process (WIP) accounts receivables from the program level to the fund account level for all USACE activities that were processing Foreign Military Sales in CEFMS prior to modification to update at fund account level for customer order billings.

g. We are continuing our ongoing effort to develop CEFMS/P2 interfaces. We have completed purchase request code changes identified in the P2 demonstration and are in the process of retesting all forms. We assisted the P2 team in setting up databases for the P2 Systems Integration Test (SIT) they are conducting. We are currently reviewing P2 systems documentation.

h. We met with six DODIG auditors in Huntsville on 14-17 July. The auditors were performing a follow-up audit of the GAO audit on information security. We answered all the auditors' questions and provided documentation for all findings and recommendations in the report related to CEFMS.

i. We continue to provide information to the Intergraph contractors performing the facility and application DITSCAP reviews. The preliminary assessment of the application DITSCAP will be provided next week. This assessment will contain an estimate of the level of effort (both time and dollars) to complete the review.

j. The DoDIG auditors reviewing the Statement of Budgetary Resources requested a universe of disbursement transactions as of 30 June 2003. We previously provided the universe of proprietary general ledger updates for disbursements to a different audit group. We will provide the budgetary general ledger updates to this separate group of auditors.

II. PROBLEM REPORTS/IMBALANCES:

a. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	785	755
Priority #1 Problem Reports	91	79

Received 224 new problem reports and completed 194 problem reports.

b. Database Imbalances on our 61 Production Sites:

# of Imbalances	<u>This Report</u>	<u>Last Report</u>
None	51	54
One	7	4
Two	1	0
Three	1	2
Four	1	0
Seven	0	1

I. ACCOUNTING OPERATIONS:

NUMBER AND LOCATION OF ONBOARD PERSONNEL:

<u>LOCATION</u>	<u>ONBOARD</u>
MILLINGTON	250
HUNTSVILLE	22
USACE HQ	1
DA INTERN	<u>1</u>
TOTAL	274

DISBURSING WORKLOAD DATA:

PAYMENT	CURRENT MONTH	YEAR TO DATE
	<u>Jul 01 - Jul 22</u>	<u>Oct 01 - Jul 22</u>
BY CHECK:		
Checks Issued	9,267	129,007
Percent of Total	12%	14%
Dollar Amount	\$62,304,788	\$1,159,241,690
BY EFT:		
Transfers Made	36,431	433,350
Percent of Total	88%	86%
Dollar Amount	\$851,562,983	\$8,911,858,303

IV. OTHER UFC ISSUES:

a. On 15 July, we submitted to CERM our comments on the third quarter CMR Revolving Fund nominal balances. While we did not reach the goal for that quarter, we have made significant progress in reducing the surplus in our facility account and are on a path to reach the required fiscal year-end standard.

b. We completed the self-assessment of compliance with the nine CFO Act issues contained in information papers issued by CERM-F. Our current assessment indicates full compliance on seven issues and partial compliance on two issues; i.e., equipment and systems security. Action is being taken to reach full compliance on the two issues.

c. We have updated the Travel Approving Official (TAO) training presentation which is available on our public website. The changes were primarily to travel voucher rules regarding reimbursable expenses (airline tickets and laundry) and to retention of travel documents and receipts. This web-based presentation provides useful training on all aspects of TAO responsibilities related to both TDY and PCS travel.

d. The Director, USACE Finance Center visited the Systems Development and Maintenance Directorate, Huntsville, AL and hosted a Town Hall meeting. The meeting was to provide information and helps ensure the staff remained well informed on USACE and finance center actions and initiatives.

e. Mr. Lee Autry, Disbursing Officer (CEFC-F), will visit the Japan and Korea District the last week of July and first week of August. The purpose of the visit is to ensure their operation expectations are met, discuss any problem issues, visit both our private banking institutions JP Morgan Chase in Tokyo, Japan and Cho Hung Bank in Seoul, Korea. He will also assist with the yearly on-site Korea District audit of commercial payments and collections to ensure all regulatory procedures are followed.