

**USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 22 FEBRUARY 2002**

I. CEFMS:

a. We modified CEFMS to include the Asset Reconciliation (RECONAST) report in the daily recon job stack in order to monitor out-of-balance conditions on a daily basis. We also began sending notifications to applicable sites when imbalances occur. We ask the sites to take immediate action to resolve the imbalance or submit a problem report if assistance is required.

b. We investigated a missing general ledger correlation error, which was found during certification of a Collection By Others (CBO) transaction, which cited an advance account bill where the debtor was within the district. Based upon our analysis, new general ledger correlations were developed and moved to all production databases.

c. We modified CEFMS, at the suggestion of a user, to enhance the data available on the deposit screen. The screen now shows a running total of the deposit amount as remittance records are attached or removed from a deposit ticket.

d. The Civil Funded FTE Manpower Report was revised to provide information in an easier to read format. CERM-M has asked that this report be included in the group of manpower execution reports, which are submitted monthly to CEEMIS. The UFC Systems Development & Maintenance Directorate and the Accounting Directorate are coordinating the actions needed to ensure the necessary revisions are accomplished.

e. We revised the portion of the Operating Budget Module, which calculates overhead rates. Budgeted overhead labor for employees who charge to an organization other than the one to which they are assigned will be included in the calculation of the receiving organization's rate. This modification will allow organizations, which share support staff to more accurately, calculate their overhead rates; and it conforms with the way overhead is actually distributed through the labor module.

f. We made improvements to the "Status of Funds By Command Indicator" report. This report contains obligation and cost information to be sent bi-weekly to Department of the Army and the Office of Management and Budget, which will include costs related to Operation Noble Eagle and Enduring Freedom. We added the AMSCO description and provided summary totals of obligations and costs, by element of resource code at the appropriation level.

g. We added various enhancements to the cost share process as requested by cost share users. The enhancements include a 2000 character field for users to document information about a cost share record, the addition of an "Estimated Unshared Cost" field to identify costs which will not be cost-shared, and provided the capability for the user to transition to other pertinent screens without being required to return to the menu.

II. PROBLEM REPORTS/IMBALANCES:

a. Open problem report inventory:

	<u>This Report</u>	<u>Last Report</u>
Total Problems	802	796
Priority #1 Problem Reports	102	102
GUI Related	1	1

b. Database Imbalances on our 61 Production Sites:

<u># of Imbalances</u>	<u>This Report</u>	<u>Last Report</u>
None	54	52
One	0	3
Two	3	0
Three	1	1
Four	2	3
Five	1	1
Six	0	1

III. ACCOUNTING OPERATIONS:

NUMBER AND LOCATION OF ONBOARD PERSONNEL:

<u>LOCATION</u>	<u>NUMBER</u>
MILLINGTON	266
HUNTSVILLE	23
USACE HQ	<u>1</u>
TOTAL	290

DISBURSING WORKLOAD DATA:

PAYMENT	Current Month 1-15 Feb	Year to Date 1 Oct-15 Feb
BY CHECK:		
Checks Issued	9,341	74,395
Percent of Total	30%	31%
Dollar Amount	\$54,750,471	\$585,164,636
BY EFT:		
Transfers Made	21,402	162,856
Percent of Total	70%	69%
Dollar Amount	\$426,150,291	\$3,168,257,959

IV. OTHER UFC ISSUES:

- a. We have completed our FY03 Information Technology Investment Portfolio System (ITIPS) input. We submitted the required data for both CEFMS and CEEMIS.
- b. We are continuing to prepare for our Manpower Certification Survey. Each one of our directorates are preparing Business Reengineering Process documents for the major missions and related tasks assigned to the directorate. We are also completing required changes to the Individual Task Sheets for all positions at the UFC. We will complete the required submissions prior to the suspense date.
- c. We completed the first Joint Reconciliation Program (JRP) review for FY02. We performed all steps required by the revised JRP guidance and submitted the required certification statement to CERM.
- d. Two recently assigned employees to our Resource Management Division will attend the CERM-M annual manpower training at HECSA on 5-7 March 2002.
- e. We conducted the second of eight beginning and intermediate SQL training sessions on 12-14 February. There were attendees from various USACE sites including the Far East District (Korea), Pittsburgh District, Tulsa District, and the Huntsville Engineering & Support Center.

f. We are continuing to work to establish CEFMS training databases at the Central Processing Center (CPC) and Western Processing Center (WPC). One additional script must be written for the WPC, and then we will be able to begin scheduling use of the training databases for all USACE activities.

g. On Tuesday, 19 February, Linda Stoutenburgh attended a presentation on the security and PKI requirements for fielding the Defense Travel System. The presentation was scheduled for AMC and DISC4 and was presented at the Defense Travel System Project Management Office. As part of the presentation, TRW performed a demonstration of the system.

h. On Tuesday, 19 February, Linda Stoutenburgh and Ed Vogel (CERM-P) attended a briefing with Gordon Kato (DASA CPP) on the Activity Based Costing initiative for CPACs. Mr. Kato presented a demonstration of their cost accounting system, CAS. This system was a web-based application that merely contained only one process, which was time & attendance. Basically, the personnel specialist enters their daily time into the system based on the UIC (Customer) serviced and the activity being performed. The system tracks all categories of time (Regular, Overtime, Comp, Leave, etc) and over 80 activities contained in six major functional areas (Mobilization, Staffing, Classification, etc). The system had no capability for cost accounting. We asked where the cost accounting data was maintained and Mr. Kato stated that agencies would provide a yearly data feed of all the costs of the CPACs. They would then use the information from the CAS and pro-rate the costs based on where the time was spent. Ed Vogel (CERM-P) and Linda Stoutenburgh will schedule a meeting to brief CEHR leadership on this initiative.

i. We have received another version of the DFAS Web Invoicing System for USACE. We are testing again this week and will review the results of our test next week. If our testing goes well, as we anticipate, we plan to begin implementation in April 2002. We have notified our union bargaining units that this new functionality will be released in the near future.

j. We have worked diligently and have successfully reduced open accounts receivable for our USACE supported activities by 22% since the beginning of FY 02. Our Accounts Receivable/Debt Management Division accomplished the improvement through expansion of the OPAC/IPAC system and aggressive follow-up actions.

k. We successfully installed the Defense Cash Accounting System (DCAS) software on an UFC PC and connected to the DCAS database. DFAS-IN personnel will be in the UFC 18-22 March 2002 for the one-week DCAS training. The UFC will initially use DCAS for all cross disbursement transaction between the USACE, Navy, Air Force and Defense Logistic Agency. The Scheduled implementation is 1 April 2002.

l. CEFC-S has notified UFC that the Civil Funded Customer Report is ready for submission to CEEMIS and the Civil Funded FTE report is undergoing review by the CEFMS Database Committee and should be ready for submission to CEEMIS within the next month. The format for the CEFMS Military Funded FTE report has been revised and CERM-M has requested that the CEEMIS format be revised to match the CEFMS format. Detail analysis and review of the manpower reports is ongoing and discrepancies between CEFMS and CEEMIS reports have been identified for resolution.

m. The UFC will be conducting military CFO workshops beginning March 18, 2002. A formal letter requesting USACE activities to send representatives with information about the CFO workshops will be e-mailed on 28 February 2002. There are 30 USACE activities identified that should attend this workshops. UFC staff responsible for conducting the workshops will be in Huntsville, AL. 25-27 February 2002 to work with the CEFMS development team in preparation for these workshops.

n. Accounting actions at the UFC and the US Treasury have been completed to transfer the San Gabriel Restoration project from the Corps of Engineers to the Department of the Interior.