

**FY 04 2nd Quarter
PLANNING CALENDAR
FOR DISBURSING, COLLECTIONS AND DEPOSITS**

January 2004

	DISB	CASH COLLECTION CERTIFICATION	DEPOSITS
BEG	05	02	05
END	28	23	26

February 2004

	DISB	CASH COLLECTION CERTIFICATION	DEPOSITS
BEG	03	02	03
END	25	20	23

March 2004

	DISB	CASH COLLECTION CERTIFICATION	DEPOSITS
BEG	02	01	02
END	29	24	25

1st Business day of month will be for generating SF1080 billings.

2nd Business day All Disbursing begins and TFO/TBO certification.

This is a **planning** calendar for the USACE FINANCE CENTER (UFC) and supported activities. Checks or Collections can be made after the above dates in emergency situations. Please contact Mr. Lee Autry, Deputy Director, Finance (901) 874-8547.

Corps to Corps IPAC Disbursements cut off 1 day before Treasury Check Disbursements to allow for collection in the same month.

Debt Management can certify (FMS IPAC/GOALS) Disbursements up to, but not on, the last disbursement day in all months.

Corps to Corps IPAC and (FMS IPAC/GOALS) collections can be certified up until one day prior to month end to allow for report balancing.

Non Corps IPAC transactions cannot be processed thru (FMS IPAC/GOALS) the last 5 business days of each month.