

**DESK OPERATING PROCEDURE 136**  
**CFO/CIVIL REPORTS DIVISION**

**GENERATION OF SF133**

1. The official SF133 Report on Budget Execution and Budgetary Resources (SF133) is generated in the Federal Agencies' Centralized Trial Balance System II (FACTSII). A preliminary FACTSII trial balance is produced by the CFO division in order to submit the general ledger amounts in FACTSII.
2. Each appropriation has its own FACTSII trial balance spreadsheet located at: My Network Places\CFO-Civ Reports Div \FY 2008\FACTSII. General ledger amounts are entered from the ceemis consolidated general ledger. Any adjustments are made in the "Adjusting Entries" column. The "Adjusted Balance" is the amount entered in FACTSII. Common adjustments are moving non-expenditure transfers (NETs) and rescissions to the appropriate general ledger. CEFMS is not programmed to differentiate between types of funding. Each worksheet has edits built in to reconcile the appropriation to Treasury's Account Statement.
3. Each appropriation worksheet has an adjoining worksheet titled "SF133". The amounts in the "Adjusted Balance" are crosswalked to the appropriate line on the SF133 worksheet. The SF133 worksheet is compared to the official FACTSII SF133 for any discrepancies.

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