

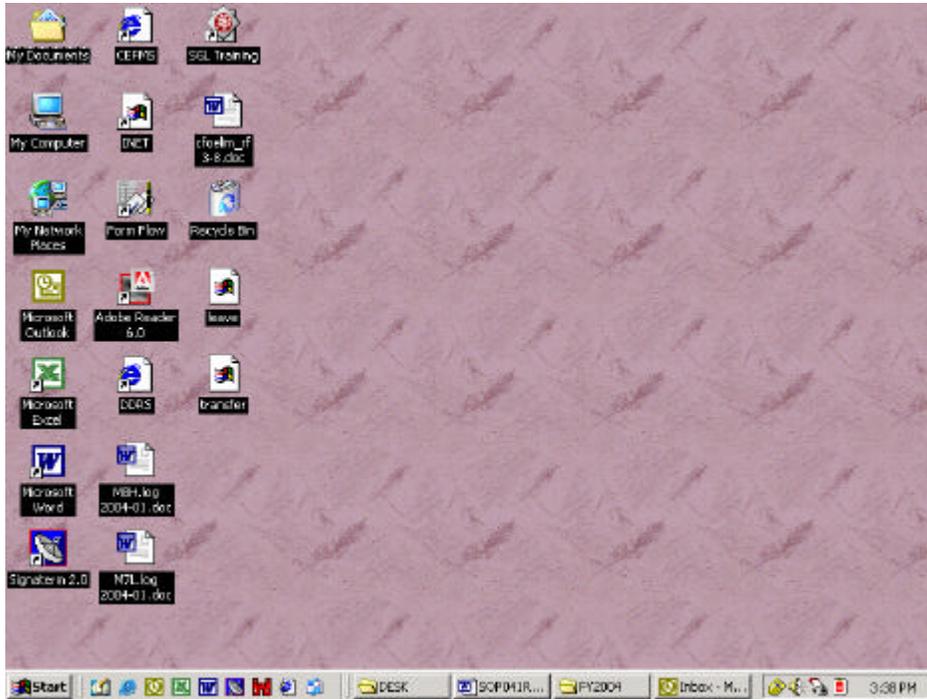
**DESK OPERATING PROCEDURE 041
REPORTS AND ANALYSIS DIVISION**

RETRIEVING TREASURY FMS 6655

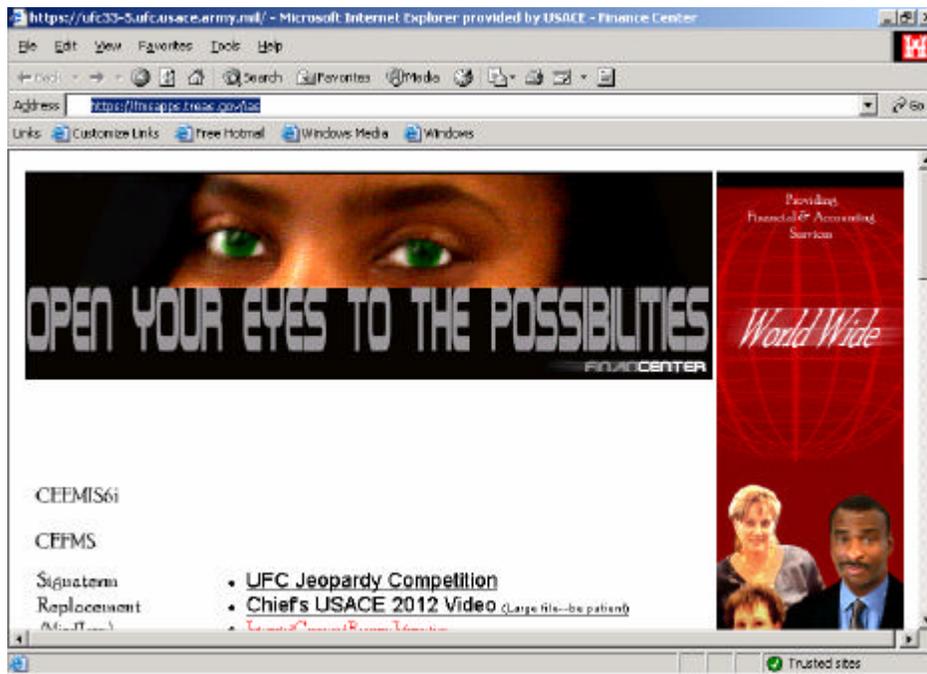
The Funds Balance With Treasury (FBWT) is an asset account that reflects the available budget spending authority of Federal agencies. It is furnished by the Department of Treasury on the monthly FMS 6655. This report is retrieved by USACE used to reconcile the FBWT to the Standard General Ledger (SGL). The report is usually available around the 7th workday of the following month. This SOP provides instructions on how to retrieve the report.

1. To retrieve the report:
 - a. Sign on GOALS

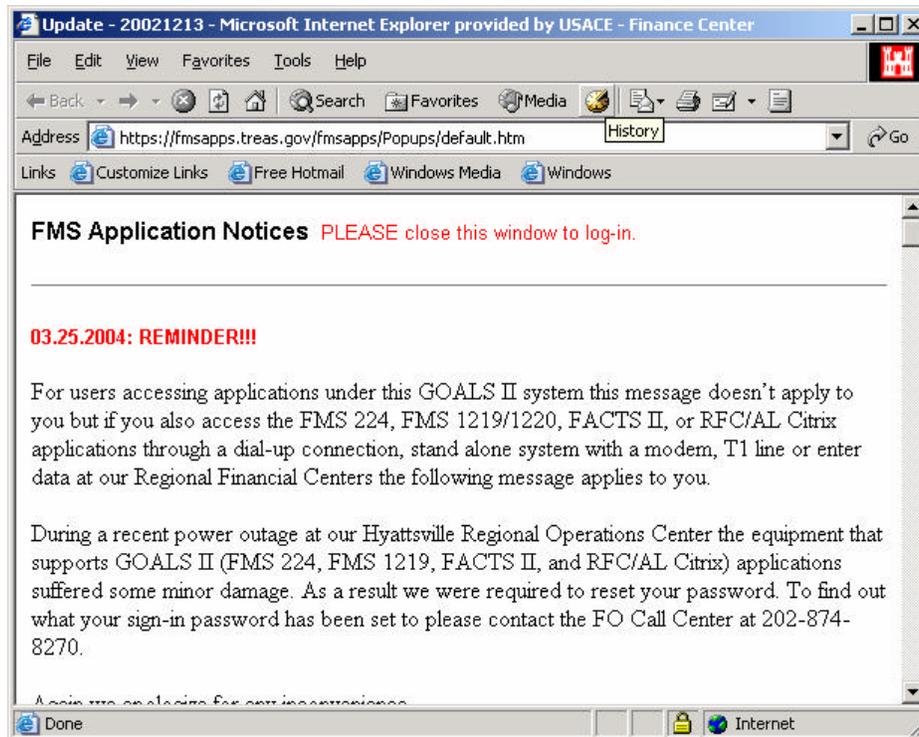
1) Click INET icon



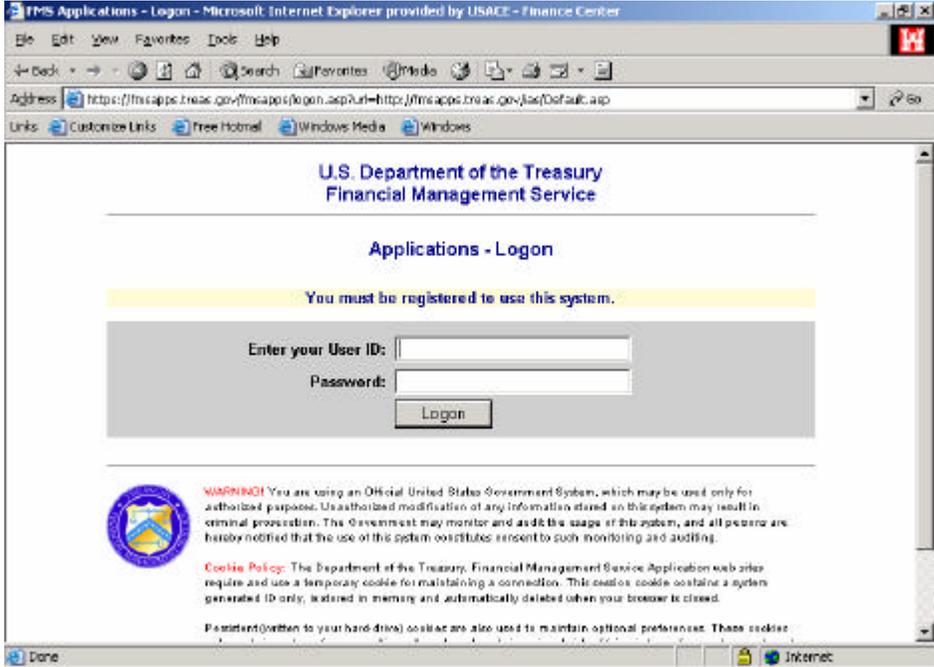
2) In address box, type '<https://fmsapps.treas.gov/ias>'



3) A FMS Application Notices box will appear, close this box to log-in.



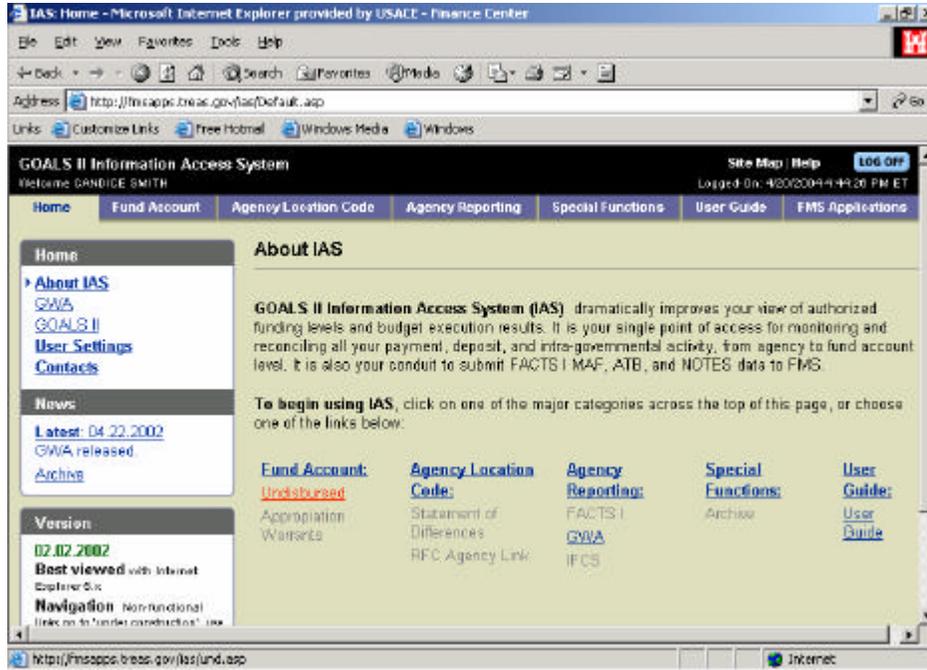
- 4) Use your assigned **USER ID** and **PASSWORD** (assigned by Treasury) when prompted.



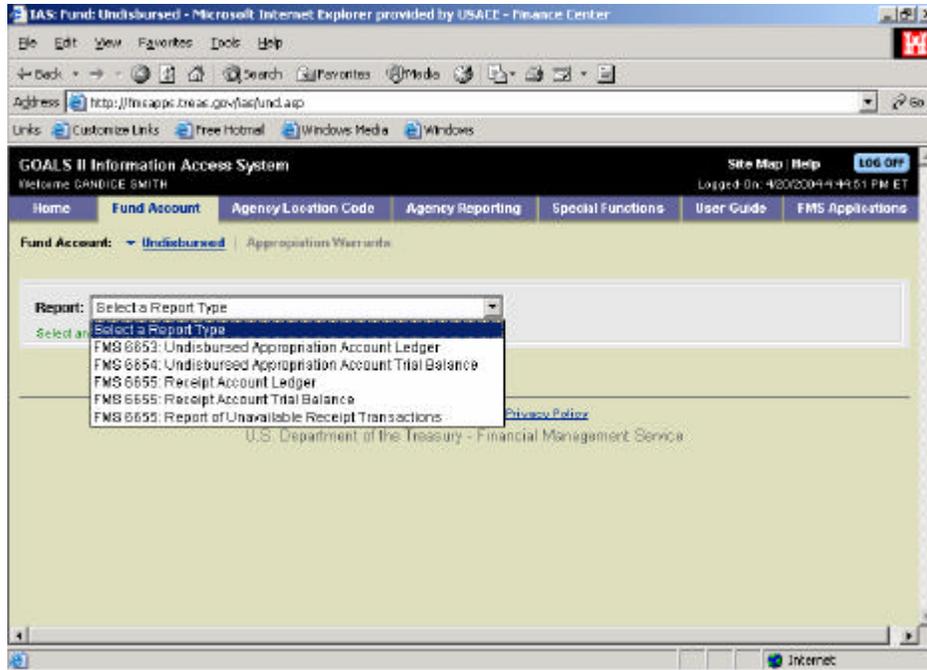
The screenshot shows a Microsoft Internet Explorer browser window displaying the login page for the U.S. Department of the Treasury Financial Management Service. The browser's address bar shows the URL: <https://fms.apps.treas.gov/fmsapps/login.asp?url=http://fms.apps.treas.gov/aa/Default.asp>. The page content includes the following elements:

- U.S. Department of the Treasury**
Financial Management Service
- Applications - Logon**
- A yellow banner with the text: **You must be registered to use this system.**
- A login form with the following fields and buttons:
 - Enter your User ID:
 - Password:
 - Logon button
- A warning section with a blue circular icon and the text: **WARNING!** You are using an Official United States Government System, which may be used only for authorized purposes. Unauthorized modification of any information stored on this system may result in criminal prosecution. The Government may monitor and audit the usage of this system, and all persons are hereby notified that the use of this system constitutes consent to such monitoring and auditing.
- A cookie policy section with the text: **Cookie Policy:** The Department of the Treasury, Financial Management Service Application web sites require and use a temporary cookie for maintaining a connection. This session cookie contains a system generated ID only, is stored in memory and automatically deleted when your browser is closed.
- A note at the bottom: **Persistent (written to your hard drive) cookies are also used to maintain optional preferences. These cookies**

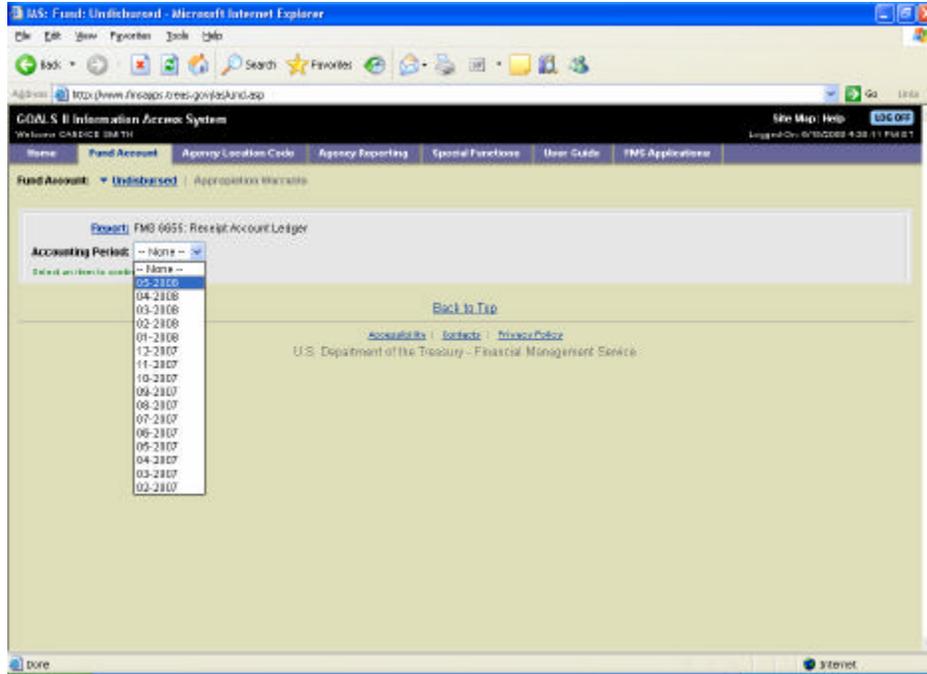
5) In the center of the page under 'Fund Account' click '**Undisbursed**'.



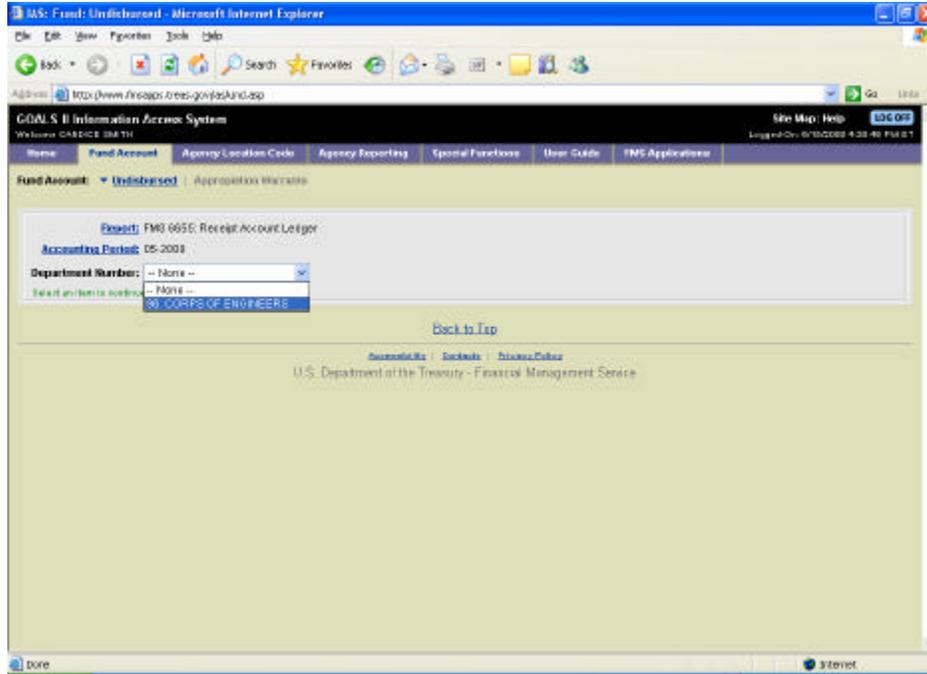
6) Select the appropriate report from drop-down box.



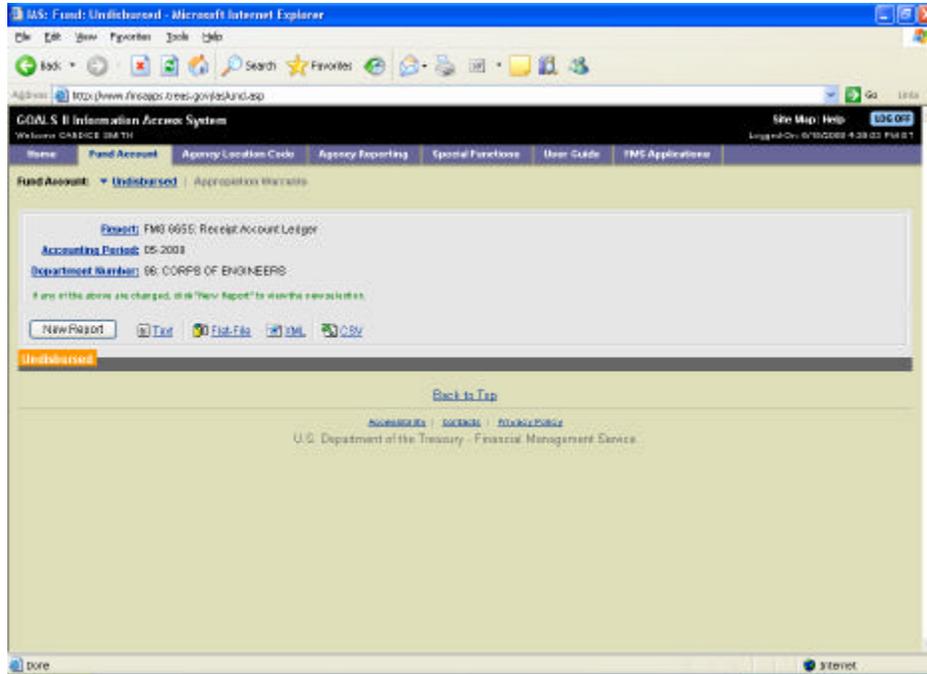
7) Select the appropriate Accounting Period from drop-down box.



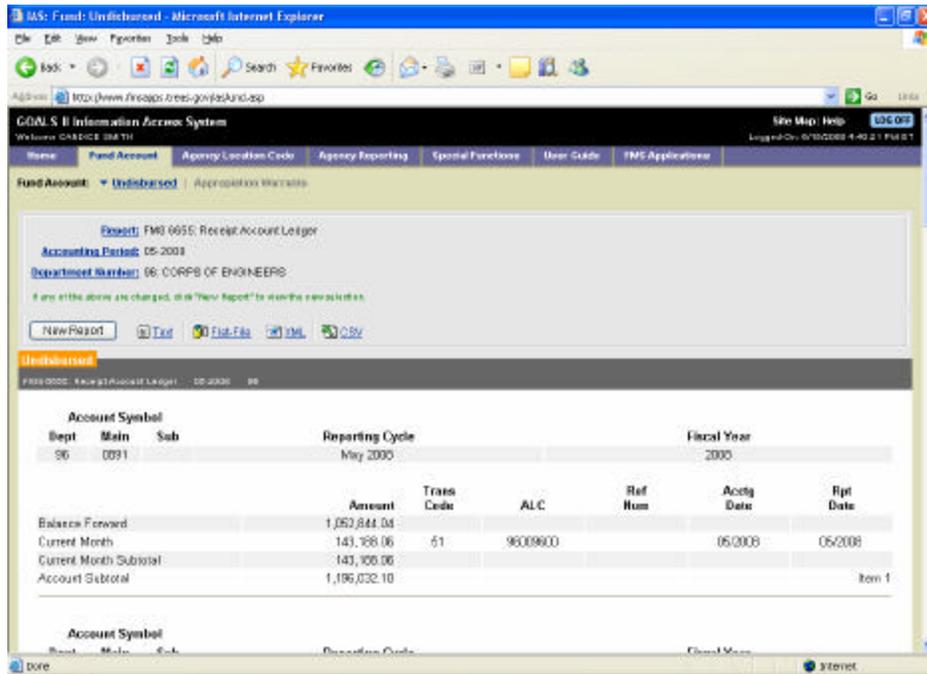
8) Select the appropriate Department Number from drop-down box.



9) Select **'New Report'** on left side of page.



10) The report will generate at the bottom of the page. You will be able to print the text.



11) In the center of the page, select 'Text'.

The screenshot shows a web browser window with the following content:

GOALS II Information Access System
 Welcome CHADICE 2008/05/01
 Site Map | Help | 105.007
 Logged On: 05/02/2008 4:40:01 PM EDT

Home Fund Account Agency Location Code Agency Reporting Special Foreclose Near Guide FMS Applications

Fund Account: **Unbilled** Appropriation: 00000000

Entity: FM3 6655: Receipt Account Ledger
 Accounting Period: 05-2008
 Department Number: 06: CORPS OF ENGINEERS
 If any of the above are changed, click "New Report" to view the new results.

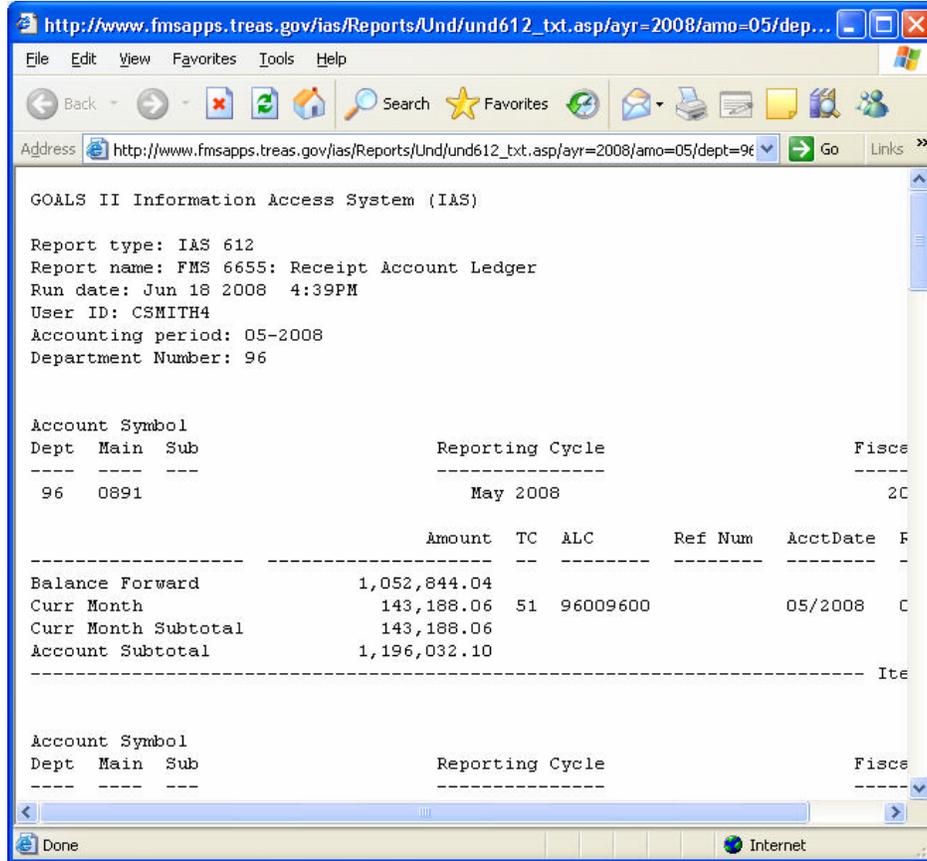
Unbilled
 FM3 6655: Receipt Account Ledger 05-2008 06

Account Symbol			Reporting Cycle		Fiscal Year		
Dept	Main	Sub	Amount	Trans Code	ALC	Ref Num	Acctg Date
06	0091						2008
			1,052,844.04				
			143,198.06	61	9600900		05/2008
			143,198.06				05/2008
			1,196,032.10				Item 1

Account Symbol
 Dept: Main: Sub: Reporting Cycle: Fiscal Year:

http://www.fmsapps.fres.gov/ie/reports/un/unb12.ctt.asp?agency=00000000&acctg=05/unb12.ctt

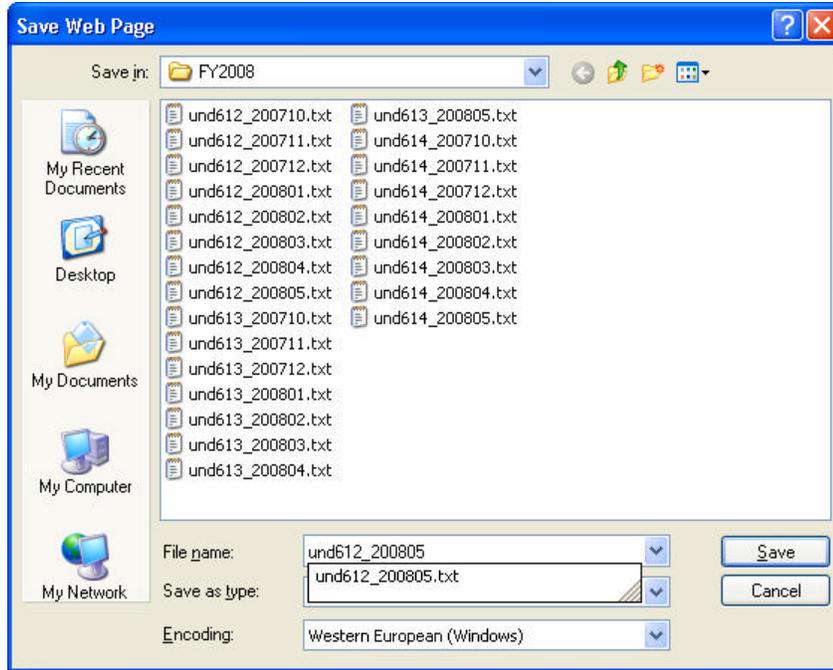
12) A new window will appear on your screen. Select 'File, Save As...'.



13) Save the text at

My Network Places\CFO-Civil Reports

Div\FBWT\FMS6653,6654,6655\FY2008; Add appropriate accounting period after filename(i.e. und610_200403 for March 2004); click 'Save'.



2. If systems problems are encountered, contact GOALS marketing at (202) 874-8270.

3. Make a **copy of all reports** and provide to CFO team.

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Approved by: Cynthia Blevins, Chief, CFO/Civil Reports Division (June 2008)