

**DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS
FINANCE CENTER
5720 INTEGRITY DRIVE
MILLINGTON TENNESSEE 38054-5005**

CEFC-Z

05 February 1999

**MEMORANDUM FOR COMMANDERS/DIRECTORS, ALL USACE COMMANDS,
ATTENTION: RESOURCE MANAGEMENT OFFICERS
AND FINANCE AND ACCOUNTING OFFICERS**

SUBJECT: CFO Reconciliation Analysis and Correction Workshop

1. CEFMS provides eighteen Chief Financial Officer reconciliation programs (Enclosure 1). These reconciliation programs have disclosed a significant number of discrepancies. To achieve the Chief of Engineers goal for FY99, unqualified CFO statements, all reconciliation discrepancies must be corrected. The most efficient and effective method to address these discrepancies and for us to provide assistance in your effort in researching and correcting your CEFMS database(s) is through a series of Reconciliation Report Analysis and Correction Workshops.
2. It is requested that each location provide no more than two personnel to participate in these workshops. The participants should be those individuals that are currently responsible for researching and correcting the reconciliation reports and should be knowledgeable of SQL. It is also requested that the attendees have the following CEFMS permissions (Access Control Maintenance Screen 10.1) in order to make corrections during the course of the workshop;

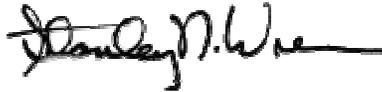
General Ledger Journal Authority
Vendor Approval Authority
Asset Manager Authority
Funding Creator
Report Level 7 (minimum)

Each location should generate and begin analysis of each Reconciliation Report prior to attending the workshop session.

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3. Participation in these workshops by each location is essential to achieving the Corps' FY99 goals. Enclosure 2 provides the workshop dates and locations assigned. Please notify Linda Jeffreys at (901)874-8665 by February 18, 1999 of those individuals that plan to attend.

A handwritten signature in black ink, appearing to read "Stanley N. Wren". The signature is fluid and cursive, with a long horizontal stroke at the end.

Encl (2)

STANLEY N. WRENN
Director, USACE Finance Center

CFO RECONCILIATION REPORT WORKSHOP

Date	District
Workshop 1	
02/22/99 – 02/26/99	St. Louis (B3) Philadelphia (E5) New Orleans (B2) South Atlantic Division (K0) Jacksonville (K3) Mobile (K5) Savannah (K6) Little Rock (M4)
Workshop 2	
03/15/99 – 03/19/99	Ohio River Division (H0) Huntington (H1) Louisville (H2) Nashville (H3) Pittsburgh (H4) Great Lakes Region (H8) Buffalo (H5) Chicago (H6) Detroit (H7)
Workshop 3	
03/22/99 – 03/26/99	Walla Walla (G4) Seattle (G3) Portland (G2) North Pacific Region (G7) Kansas City (G5) Omaha (G6) Norfolk (E4)
Workshop 4	
04/12/99 – 04/16/99	Charleston (K2) Wilmington (K7) Albuquerque (L4) South Pacific Division (L0) Los Angeles (L1) Sacramento (L2) San Francisco (L3)

Enclosure 2

Workshop 5

04/19/99 – 04/23/99

Galveston (M3)
Tulsa (M5)
CRREL (U2)
CERL (U3)
WES (U4)
Memphis (B1)
Vicksburg (B4)
Lower Mississippi Valley (B0)

Workshop 6

05/17/99 – 05/21/99

Huntsville (A0)
Rock Island (B5)
St Paul (B6)
New York (E3)
South West Division (M0)
Fort Worth (M2)

Workshop 7

05/24/99 – 05/28/99

HECSA (W2)
CFPW (W3)
TAC (N0)
WRSC (Q0)
HQUSACE (S0)
TEC (U1)
Baltimore (E1 2)
North Atlantic Division (E0)

CFO Reconciliation Programs

cfoapay	CFO RECON GL TO A/P BY DEBTOR CLASS
cfoarec	ACCOUNTS RECEIVABLE GENERAL LEDGER RECON BY DEBTOR CLASS
cforecon	GL ACCOUNTS WITH INVALID FSN CODES
cfoabgls	ABNORMAL GENERAL LEDGERS
reconast	ASSET COST RECONCILIATION TO GENERAL LEDGER
glinrec	GENERAL LEDGER TO INCOME RECONICLIATION
glxprec	GENERAL LEDGER TO NET COST RECONCILIATION
cfobals	BALANCE SHEET REPORT
sf133	REPORT ON BUDGET EXECUTION
sf133E	REPORT ON BUDGET EXECUTION WITH ELIMINATIONS
gltrnrec	GENERAL LEDGER TO COST ACCOUNT RECONCILIATION
glcstrec	GENERAL LEDGER TO COST ACCOUNT RECONCILIATIN
glsubrec	FUNDING GENRAL LEDGER TO SUBSIDIARY RECONCILIATION
glrecon	GENERAL LEDGER RECONCILIATION
gltrbal	GENERAL LEDGER TO TRANSACTION REGISTER RECONCILIATION
reconfnd	FUNDING ACCOUNT RECONCILIATION
glpost	GENERAL LEDGER POSTING STATUS REPORT
moblirec	MISCELLANEOUS OBLIGATION RECONCILIATION REPORT